

**CAPITAL SCHOOL
DISTRICT**

198 Commerce Way
Dover, DE 19904
Dr. Michael D. Thomas
Superintendent of Schools



BOARD OF EDUCATION

Matthew J. Lindell, President
Brian E. Lewis, Vice President
Phillip Martino, Jr.
Kay Dietz-Sass
Sean P. M. Christiansen

PUBLIC ANNOUNCEMENT

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, February 12, 2014, in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 6:30 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussion on Student Discipline Matters and Personnel Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (7) and (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:30 p.m. The agenda of the Executive Session and the agenda of the Open Session are attached.

//SIGNED//

Michael D. Thomas, Ed.D.

Superintendent of Schools

Date: February 5, 2014

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

AGENDA
CAPITAL SCHOOL DISTRICT
BOARD OF EDUCATION
Executive Session

Wednesday, February 12, 2014
Capital Administrative Center Room 105
6:30 p.m.

6:30 PM

I. Student Disciplinary Matters

II. Personnel

a. Certified

- **Personnel Complaint Follow-Up**

b. Classified

III. Adjournment

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Kay Dietz-Sass, Board Member
Sean P. M. Christiansen, Board
Member

(A) Action
(D) Discussion
(I) Information

Regular Board of Education Meeting

Wednesday, February 12, 2014

Capital School District Administrative and Professional Development Center

198 Commerce Way

Dover, DE 19904

Agenda

- 6:30 p.m. 1.0 **Open Session**
The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, February 12, 2014, in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 6:30 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussion on Student Discipline Matters and Personnel Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (7) and (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:30 p.m.
- 6:35 p.m. 1.01 **Roll Call – Establishment of a Quorum**
- 7:30 p.m. 1.02 **Executive Session**
- 1.03 **Reconvene Open Session**
- 1.04 **Pledge of Allegiance**
- 1.05 **Presentations – Ferguson Scholarships and Exxon Mobile Corp. Check to East Dover Elementary School**
- 1.06 **School Updates**
- 1.07 **Board President/Member Updates**
- 1.08 **Superintendent Update**
- 1.09 **Public Comment**
(Individuals desiring to address the board must read, complete and sign the Request Form at the entrance table and will be allowed three minutes to speak unless otherwise amended by the Board. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda which also will not exceed fifteen (15) minutes. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.)
- 2.0 **Consent Items**
Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.
- 2.01 **Personnel Matters (Resolution No. 14-075)** (A)
Board of Education Approval is recommended for administrative, certified and classified

personnel as listed, pending criminal reference checks and verification of certification as needed.

Certified Personnel February 12, 2014

I. Appointments

A. New – Regular

1. None

B. New – Temporary

1. Elementary Teacher-2013-2014-Towne Point Elementary School

C. Rehire - Regular

1. None

D. Rehire – Temporary

1. None

E. E.P.E.R.

1. District Employees

- a. Assistant Wrestling Coach-2013-2014-Central Middle School
- b. Baseball Coach-2013-2014-Central Middle School
- c. Baseball Varsity Head Coach-2013-2014-Dover High School
- d. Baseball Varsity Assistant Coach-2013-2014-Dover High School
- e. Baseball Varsity Assistant Coach-2013-2014-Dover High School
- f. Baseball JV Head Coach-2013-2014-Dover High School
- g. Baseball JV Assistant Coach -2013-2014-Dover High School
- h. Baseball JV Assistant Coach -2013-2014-Dover High School
- i. Golf Head Coach -2013-2014-Dover High School
- j. Boys Lacrosse Varsity Assistant Coach -2013-2014-Dover High School
- k. Boys Lacrosse JV Head Coach -2013-2014-Dover High School
- l. Girls Lacrosse Varsity Head Coach -2013-2014-Dover High School
- m. Girls Lacrosse Varsity Assistant Coach -2013-2014-Dover High School
- n. Girls Lacrosse JV Head Coach -2013-2014-Dover High School
- o. Girls Soccer Varsity Head Coach -2013-2014-Dover High School
- p. Girls Soccer JV Head Coach -2013-2014-Dover High School
- q. Softball Varsity Assistant coach -2013-2014-Dover High School
- r. Softball JV Head Coach -2013-2014-Dover High School
- s. Boys/Girls Track Head Coach -2013-2014-Dover High School
- t. Boys/Girls Track Assistant Coach -2013-2014-Dover High School
- u. Boys/Girls Track Assistant Coach -2013-2014-Dover High School
- v. PBS Data Entry-2013-2014-Towne Point Elementary
- w. AR Parent Night (K-4)-2013-2014-Towne Point Elementary School
- x. AR Parent Night (K-4)-2013-2014-Towne Point Elementary School

2. Non-District Employees

- a. Boys Lacrosse Varsity Head Coach-2013-2014-Dover High School
- b. Boys Lacrosse Varsity Assistant Coach-2013-2014-Dover High School
- c. Softball Varsity Head Coach-2013-2014-Dover High School
- d. Softball Varsity Assistant Coach
- e. Boys Tennis Head Coach-2013-2014-Dover High School
- f. Girls Tennis Head Coach-2013-2014-Dover High School
- g. Boys/Girls Track Assistant Coach-2013-2014-Dover High School
- h. Girls Soccer Varsity Assistant Coach-2013-2014-Dover High School
- i. Extra Time/Focus School-2013-2014-Fairview Elementary
- j. Extra Time/Focus School-2013-2014-Fairview Elementary
- k. Extra Time/Focus School-2013-2014-Fairview Elementary

1. Extra Time/Focus School-2013-2014-Fairview Elementary

II. Change in Assignment

A. Job Title/Classification/Condition of Employment

1. None

III. Leaves/Return from Leaves

A. FMLA/Medical/Workers Comp

1. It is anticipated that employees will be placed on leave and return from leave after the posting of the agenda running through the 2/12/14 School Board meeting.

IV. Resignations

1. The district could receive resignation requests after the posting of the agenda running through the 2/12/14 School Board meeting.

V. Pensions

A. Disability/Service/Vested Pension

1. The district could receive pension requests after the posting of the agenda running through the 2/12/14 Board of Education meeting.

VI. Tenure

1. None

VII. Expiration of Contract/Temporary

1. None

VIII. Non-Renewal/Termination

1. None

Classified Personnel February 12, 2014

I. Appointments

A. New – Regular

1. Clerk-Delaware Teacher Center-2/3/14-Lake Forest Center

2. Floating Cook-2/12/14-South Elementary School

B. New – Temporary

1. Extra Support Para (PT 29 hrs./week)-2/12/14-Fairview Elementary

2. Special Education Paraprofessional (PT 29 hrs./week)-2/12/14-KCAP

3. Special Education Paraprofessional (PT 29 hrs./week)-2/12/14-KCAP

4. Special Education Paraprofessional (PT 29 hrs./week)-2/12/14-KCAP

5. Special Education Paraprofessional (PT 29 hrs./week)-2/12/14-KCAP

6. Office Para (PT/29 hrs./week)-2/18/14-Towne Point Elementary

C. Rehired – Regular

1. None

D. Rehired – Temporary

1. None

E. E.P.E.R.

1. District Employees

a. AR Parent Night (K-4)-2013-2014-Towne Point Elementary

b. Extra Time/Focus School-2013-2014-Fairview Elementary

2. Non-District Employees

a. None

II. Change in Assignment

A. Job Title/Classification/Condition of Employment

1. None

III. Leaves/Returns from Leave

A. FMLA/Medical/Workers Comp

1. It is anticipated that employees will be placed on leave and return from leave after the posting of the agenda running through the 2/12/14 School Board meeting.

IV. Resignations

1. The district could receive resignations after the posting of the agenda running through the 2/12/14 School Board meeting.

V. Pensions

- A. Disability/Service/Vested pension requests after the posting of the agenda running through the 2/12/14 School Board meeting.

VI. Expiration of Contract/Temporary

1. None

VII. Non-Renewal/Termination

1. None
- 2.02 School Choice (Resolution No. 14-076) (A)
- 2.03 Financial Reports – January 31, 2014 (Resolution No. 14-077) (A)
- 2.04 Minutes –Closed and executive sessions of January 15, 2014 and Open Session of January 21, 2014 (Resolution No. 14-078) (A)
- 2.05 Field Trips (Resolution No. 14-079) (A)
- 2.06 Student Disciplinary Matters (Resolution No. 14-080) (A)
- 3.0 **Action/Discussion/Information Items (A/D/I)**
 - 3.01 Furniture Bid – New Dover High School (Resolution No. 14-081) (A/D)
 - 3.02 Change Order Request #390 New Dover High School (Resolution No. 14-082) (A/D)
 - 3.03 Change Order Process for Renovations KCCS, CMS and BTW (Resolution No. 14-083) (A/D)
 - 3.04 Dover High School Alumni Association (Resolution No. 14-084) (A/D)
 - 3.05 2014-2015 School Calendar (Resolution No. 14-085) (A/D)
 - 3.06 Project SEARCH Memorandum of Understanding (Resolution No. 14-086) (A/D)
 - 3.07 New Dover High School Walk Zone (Resolution No. 14-087) (A/D)
 - 3.08 DSEA/DASA Op-Ed Letter (Resolution No. 14-069) (A/D)
 - 3.09 Revisions Policy #100-11 Board Meetings (Third Reading) (Resolution No. 14-088) (A/D)
- 4.0 **Adjournment**
 - 4.01 Adjournment

Information for Board Meeting Agendas can be found at
www.boarddocs.com/de/csd/Board.nsf