

**CAPITAL SCHOOL  
DISTRICT**

198 Commerce Way  
Dover, DE 19904  
Dr. Michael D. Thomas  
Superintendent of Schools



**BOARD OF EDUCATION**

Kay Dietz-Sass, President  
Matthew J. Lindell, Vice President  
Brian E. Lewis  
Sean P. M. Christiansen  
John C. Martin, Jr.

**PUBLIC ANNOUNCEMENT**

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, October 15, 2014, in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 6:30 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussion on Legal Matter and Personnel Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4) and (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:30 p.m. The agenda of the Executive Session and the agenda of the Open Session are attached.

*//SIGNED//*

*Michael D. Thomas, Ed. D.*

**Superintendent of Schools**

Date: October 8, 2014

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

**AGENDA**  
**CAPITAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
**Executive Session**

Wednesday, October 15, 2014  
Capital Administrative Center Room 105  
6:30 p.m.

6:30 PM

**I. Legal Matter – Potential Litigation**

**II. Personnel**

- a. Certified**
- b. Classified**
- c. Administrative**

**III. Adjournment**

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John C. Martin, Jr., Board Member

(A)	Action
(D)	Discussion
(I)	Information

**Regular Board of Education Meeting**  
**Wednesday, October 15, 2014**

*Capital School District Administrative and Professional Development Center*  
*198 Commerce Way*  
*Dover, DE 19904*

**Agenda**

- 6:30 p.m. 1.0 **Open Session**  
The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, October 15, 2014, in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 6:30 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussion on Legal Matter and Personnel Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4) and (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:30 p.m.
- 6:35 p.m. 1.01 **Roll Call – Establishment of a Quorum**
- 7:30 p.m. 1.02 **Executive Session**
- 1.03 **Reconvene Open Session/Pledge of Allegiance**
- 1.04 **Presentations – Accountability Banners**
- 1.05 **School Updates**
- 1.06 **Board President/Member Updates**
- 1.07 **Superintendent Update**
- 1.08 **Public Comment**  
(Individuals desiring to address the board must read, complete and sign the Request Form at the entrance table and will be allowed three minutes to speak unless otherwise amended by the Board. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda which also will not exceed fifteen (15) minutes. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.)
- 2.0 **Consent Items**  
Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.
- 2.01 **Personnel Matters (Resolution No. 15-031)** (A)  
Board of Education Approval is recommended for administrative, certified and classified personnel as listed, pending criminal reference checks and verification of certification as needed.

## **Administrative Personnel October 15, 2014**

### **I. Pensions**

#### **A. Disability/Service/Vested Pension**

## **Certified Personnel October 15, 2014**

### **I. Appointments**

#### **A. New – Regular**

##### **1. None**

#### **B. New – Temporary**

##### **1. Special Education Teacher-9/22/14-Central Middle School**

##### **2. Special Education Teacher-9/22/14-Dover High School**

##### **3. Math Interventionist (Part-Time 19 hrs./week) -9/22/14-William Henry Middle**

##### **4. Elementary Reading Teacher-10/15/14-Booker T. Washington**

#### **C. Rehire – Regular**

##### **1. None**

#### **D. Rehire – Temporary**

##### **1. 6<sup>th</sup> Grade Special Education Teacher-10/6/14-William Henry Middle**

#### **E. E.P.E.R.**

##### **1. District Employees**

###### **a. Four (4) 21<sup>st</sup> Century Teachers-2014-2015-William Henry Middle**

##### **2. Non-District Employees**

###### **a. None**

### **II. Change in Assignment**

#### **A. Job Title/Classification/Condition of Employment**

##### **1. Special Ed Teacher at WHMS to Elementary Teacher at WHMS-9/17/14-William Henry Middle**

### **III. Leaves/Return from Leaves**

#### **A. FMLA/Medical/Workers Comp**

##### **1. It is anticipated that employees will be placed on leave and return from leave after the posting of the agenda running through the 10/15/14 School Board meeting.**

### **IV. Resignations**

##### **1. The district could receive resignation requests after the posting of the agenda running through the 10/15/14 School Board meeting.**

### **V. Pensions**

#### **A. Disability/Service/Vested Pension**

##### **1. The district could receive pension requests after the posting of the agenda running through the 10/15/14 Board of Education meeting.**

### **VI. Tenure**

##### **1. None**

### **VII. Expiration of Contract/Temporary**

##### **1. None**

### **VIII. Non-Renewal/Termination**

##### **1. None**

## **Classified Personnel October 15, 2014**

### **I. Appointments**

#### **A. New – Regular**

##### **1. Field Technician-10/1/14-District Technology Office**

##### **2. Nine (9) General Workers Child Nutrition-2014-2015-TBA**

##### **3. Custodian-9/29/14-Dover High School**

##### **4. Custodian-10/13/14-Dover High School**

##### **5. Custodian-9/29/14-Towne Point Elementary**

6. Custodian-10/13/14-Booker T. Washington Elementary
7. HR Specialist-10/20/14-District Office

**B. New – Temporary**

1. Title I Paraprofessional-9/10/14-East Dover Elementary
2. Computer Technician (Part-Time)-10/15/14-District Technology Office
3. Computer Technician (Part-Time)-10/15/14-District Technology Office
4. Public Relations Clerk (Part-Time)-10/15/14-District Office

**C. Rehired – Regular**

1. None

**D. Rehired – Temporary**

1. General Worker-Child Nutrition-8/21/14-William Henry Middle School

**E. E.P.E.R.**

**1. District Employees**

- a. Two (2) 21<sup>st</sup> Century Paraprofessionals-2014-2015-East Dover Elementary
- b. Two (2) 21<sup>st</sup> Century Paraprofessionals-2014-2015-William Henry Middle

**2. Non-District Employees**

- a. None

**II. Change in Assignment**

**A. Job Title/Classification/Condition of Employment**

1. Field Technician to Operational Technician-10/15/14-District Technology Office

**III. Leaves/Returns from Leave**

**A. FMLA/Medical/Workers Comp**

1. It is anticipated that employees will be placed on leave and return from leave after the posting of the agenda running through the 10/15/14 School Board meeting.

**IV. Resignations**

1. The district could receive resignations after the posting of the agenda running through the 10/15/14 School Board meeting.

**V. Pensions**

- A. The district could receive Disability/Service/Vested pension requests after the posting of the agenda running through the 10/15/14 School Board meeting.

**VI. Expiration of Contract/Temporary**

1. None

**VII. Non-Renewal/Termination/Reduction in Force**

1. None

- |      |                                                                                                                                                |       |
|------|------------------------------------------------------------------------------------------------------------------------------------------------|-------|
| 2.02 | School Choice (Resolution No. 15-032)                                                                                                          | (A)   |
| 2.03 | Financial Reports – August 31, 2014 (Resolution No. 15-033)                                                                                    | (A)   |
| 2.04 | Minutes –Executive and open sessions of September 9, 2014, September 17, 2014, and Board Retreat on September 14, 2014 (Resolution No. 15-034) | (A)   |
| 2.05 | Field Trips (Resolution No. 15-035)                                                                                                            | (A)   |
|      |                                                                                                                                                |       |
| 3.0  | <b>Action/Discussion/Information Items (A/D/I)</b>                                                                                             |       |
| 3.01 | Construction Update – New Dover High School                                                                                                    | (D/I) |
| 3.02 | Construction Update – KCCS Renovations                                                                                                         | (D/I) |
| 3.03 | New Dover High School General Conditions Funding Transfer (Resolution No. 15-036)                                                              | (A/D) |
| 3.04 | KCCS/BTW Re-Bid BPA Contract BTW-05 Structural Steel and Misc. Metals (Resolution No. 15-037)                                                  | (A/D) |
| 3.05 | Presentation – Kevin McCove                                                                                                                    | (D/I) |

3.06 Bus Transportation – Hartly Day Care (Resolution No. 15-038)	(A/D)
3.07 Unit Count Report	(D/I)
3.08 Memorandum with City of Dover (Resolution No. 15-039)	(A/D)
3.09 Letter of Support – Christina School District/Red Clay School District (Resolution No. 15-040)	(A/D)
3.10 State Assessment Parent Opt Out (Resolution No. 15-041)	(A/D)
3.11 Revisions Policy #700-04 Field Trips (Resolution No. 15-042)	(A/D)
3.12 Revisions Policy #400-08 Use and Supervision of School/District Facilities (Third Reading) (Resolution No. 15-043)	(A/D)

#### 4.0 **Adjournment**

##### 4.01 Adjournment

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Information for Board Meeting Agendas can be found at  
[www.boarddocs.com/de/csd/Board.nsf](http://www.boarddocs.com/de/csd/Board.nsf)