

**CAPITAL SCHOOL  
DISTRICT**

198 Commerce Way  
Dover, DE 19904  
Dr. Michael D. Thomas  
Superintendent of Schools



**BOARD OF EDUCATION**

Kay Dietz-Sass, President  
Matthew J. Lindell, Vice President  
Brian E. Lewis  
Sean P. M. Christiansen  
John C. Martin, Jr.

**PUBLIC ANNOUNCEMENT**

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, February 18, 2015, in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 6:00 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussion on Legal Matter, Student Disciplinary Matter and Personnel Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:30 p.m. The agenda of the Executive Session and the agenda of the Open Session are attached.

*//SIGNED//*

*Michael D. Thomas, Ed. D.*

**Superintendent of Schools**

Date: February 11, 2015

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

**AGENDA**  
**CAPITAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
**Executive Session**

Wednesday, February 18, 2015  
Capital Administrative Center Room 105  
6:05 p.m.

6:05 PM

**I. Student Disciplinary Matter**

**II. Potential Litigation**

**III. Personnel**

- a. Certified**
- b. Classified**
- c. Administrative**

**IV. Adjournment**

Capital School District  
198 Commerce Way  
Dover, DE 19904  
Michael D. Thomas, Ed. D.  
Superintendent of Schools



**BOARD OF EDUCATION**  
Kay Dietz-Sass, Board President  
Matthew J. Lindell, Vice President  
Brian E. Lewis, Board Member  
Sean P. M. Christiansen, Board Member  
John C. Martin, Jr., Board Member

(A) Action
(D) Discussion
(I) Information

**Regular Board of Education Meeting**  
**February 18, 2015**

*Capital School District Administrative and Professional Development Center*  
198 Commerce Way  
Dover, DE 19904

**Agenda**

**Revised Agenda – Revisions to Agenda Item 3.04**

6:00 p.m. 1.0 The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, February 18, 2015, in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 6:00 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussion on Legal Matter, Student Disciplinary Matter and Personnel Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:30 p.m. The agenda of the Executive Session and the agenda of the Open Session are attached.

6:05 p.m. 1.01 **Roll Call – Establishment of a Quorum**

7:30 p.m. 1.02 **Executive Session**

1.03 **Reconvene Open Session/Pledge of Allegiance**

1.04 **Presentations – All State Band**

1.05 **School Updates**

1.06 **Board President/Member Updates**

1.07 **Superintendent Update**

1.08 **Public Comment**

(Individuals desiring to address the board must read, complete and sign the Request Form at the entrance table and will be allowed three minutes to speak unless otherwise amended by the Board. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda which also will not exceed fifteen (15) minutes. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.)

**2.0 Consent Items**

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

**2.01 Personnel Matters (Resolution No. 15-075)**

Board of Education Approval is recommended for administrative, certified and classified personnel as listed, pending criminal reference checks and verification of certification as

(A)

needed.

## **Certified Personnel February 18, 2015**

### **I. Appointments**

#### **A. New – Regular**

1. None

#### **B. New – Temporary**

1. School Psychologist-3/9/15-KCCS and Booker T. Washington Elementary
2. Music Teacher-2/23/15-Booker T. Washington and East Dover Elementary
3. Physical Science Teacher-2/18/15-Dover High School
4. Special Education Teacher-2/5/15-Dover High School

#### **C. Rehire – Regular**

1. None

#### **D. Rehire – Temporary**

1. None

#### **E. E.P.E.R.**

#### **1. District Employees**

- a. PLC Facilitator-2014-2015-KCSILC
- b. Extra Time Teachers-2014-2015-Central Middle School
- c. Extra Time Teachers-2014-2015-Fairview Elementary School
- d. Girls Lacrosse Coaches-Spring 2015-Central Middle School
- e. Boys Lacrosse Coaches-Spring 2015-Central Middle School
- f. Baseball Coaches-Spring 2015-Central Middle School
- g. Track Coaches-Spring 2015-Central Middle School
- h. Softball Coaches-Spring 2015-Central Middle School
- i. Girls Soccer Coaches-Spring 2015-Central Middle School
- j. Baseball Coaches-Spring 2015-Dover High School
- k. Softball Coaches-Spring 2015-Dover High School
- l. Boys Lacrosse Coaches-Spring 2015-Dover High School
- m. Girls Lacrosse Coaches-Spring 2015-Dover High School
- n. Girls Soccer Coaches-Spring 2015-Dover High School
- o. Golf-Spring 2015-Dover High School
- p. Boys Tennis-Spring 2015-Dover High School
- q. Girls Tennis-Spring 2015-Dover High School
- r. Track and Field Coaches-Spring 2015-Dover High School

#### **2. Non-District Employees**

- a. None

### **II. Change in Assignment**

#### **A. Job Title/Classification/Condition of Employment**

1. None

### **III. Leaves/Return from Leaves**

#### **A. FMLA/Medical/Workers Comp**

1. It is anticipated that employees will be placed on leave and return from leave after the posting of the agenda running through the 2/18/15 School Board meeting.

### **IV. Resignations**

1. The district could receive resignation requests after the posting of the agenda running through the 2/18/15 School Board meeting.

### **V. Pensions**

#### **A. Disability/Service/Vested Pension**

1. The district could receive pension requests after the posting of the agenda running through the 2/18/15 Board of Education meeting.

## **VI. Tenure**

1. None

## **VII. Expiration of Contract/Temporary**

1. None

## **VIII. Non-Renewal/Termination**

1. None

### **Classified Personnel February 18, 2015**

#### **I. Appointments**

##### **A. New – Regular**

1. Child Nutrition-Cook-1/12/15-South Dover elementary
2. Clerk (Secretary) Full-Time-2/9/15-Dover High School
3. Maintenance Mechanic-2/23/15-Maintenance Department

##### **B. New – Temporary**

1. None

##### **C. Rehired – Regular**

1. None

##### **D. Rehired – Temporary**

1. None

##### **E. E.P.E.R.**

1. District Employees

- a. None

2. Non-District Employees

- a. None

#### **II. Change in Assignment**

##### **A. Job Title/Classification/Condition of Employment**

1. None

#### **III. Leaves/Returns from Leave**

##### **A. FMLA/Medical/Workers Comp**

1. It is anticipated that employees will be placed on leave and return from leave after the posting of the agenda running through the 2/18/15 School Board meeting.

#### **IV. Resignations**

1. The district could receive resignations after the posting of the agenda running through the 2/18/15 School Board meeting.

#### **V. Pensions**

- A. The district could receive Disability/Service/Vested pension requests after the posting of the agenda running through the 2/18/15 School Board meeting.

## **VI. Expiration of Contract/Temporary**

1. None

## **VII. Non-Renewal/Termination/Reduction in Force**

1. None

- |      |   |     |
|------|---|-----|
| 2.02 | School Choice (Resolution No. 15-076)   | (A) |
| 2.03 | Financial Reports – December 31, 2014 (Resolution No. 15-077)   | (A) |
| 2.04 | Minutes –Minutes of special Board of Education meeting January 14, 2015, and minutes of executive and public session of regular Board of Education meeting January 21, 2015 (Resolution No. 15-078) | (A) |
| 2.05 | Field Trips (Resolution No. 15-079)   | (A) |
| 2.06 | Student Disciplinary Matter (Resolution No. 15-080)   | (A) |
| 3.0  | <b>Action/Discussion/Information Items (A/D/I)</b>  |     |

- 3.01 Construction Update – KCCS/BTW (D/I)
- 3.02 Change Order Request #876 New Dover High School (Resolution No. 15-081) (A/D)
- 3.03 Change Order Request #897 New Dover High School (Resolution No. 15-082) (A/D)
- 3.04 Bid Package G-1 – Change Order - New Dover High School Baseball/Softball Building (Resolution No. 15-083) (A/D)
- 3.05 2015-2016 School Calendar (Resolution No. 15-084) (D/I)
- 3.06 Request for Street Name Change – Representative Sean Lynn (D/I)
- 3.07 World Language Immersion Expansion (A/D)
- 3.08 New Superintendent Search Consultant Services (Resolution No. 15-085) (A/D)
- 3.09 Letters of Support – Legislation for Parent Opt Out of Statewide Assessment (Resolution No. 15-086) (D/I)
- 3.10 Policy #700-34 Responding to Teen Dating Violence and Sexual Assault (Second Reading) (D/I)
- 4.0 **Adjournment**
- 4.01 Adjournment

---

Information for Board Meeting Agendas can be found at  
[www.boarddocs.com/de/csd/Board.nsf](http://www.boarddocs.com/de/csd/Board.nsf)