

**CAPITAL SCHOOL  
DISTRICT**

198 Commerce Way  
Dover, DE 19904  
Dr. Dan Shelton  
Superintendent of Schools



**BOARD OF EDUCATION**

Matthew J. Lindell, President  
Sean P. M. Christiansen, Vice President  
John C. Martin, Jr.  
Ralph L. Taylor, Jr.  
Nauleen A. Perry

**PUBLIC ANNOUNCEMENT**

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, August 12, 2015, in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 6:00 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussion on Student Discipline Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7), and (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:30 p.m. The agenda of the Executive Session and the agenda of the Open Session are attached.

*//SIGNED//*

*Daniel C. Shelton, Ed. D.*

**Superintendent of Schools**

Date: August 5, 2015

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

**AGENDA**  
**CAPITAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
**Executive Session**

Wednesday, August 12, 2015  
Capital Administrative Center Room 105  
6:02 p.m.

6:02 PM

**I. Student Disciplinary Matter**

**II. Personnel**

- a. Certified**
- b. Classified**

**III. Legal Matters**

**IV. Adjournment**

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(A) Action
(D) Discussion
(I) Information

**Regular Board of Education Meeting**  
**August 12, 2015**

*Capital School District Administrative and Professional Development Center*  
198 Commerce Way  
Dover, DE 19904

**Agenda**

- 6:00 p.m.     1.0     **Open Session**  
The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, August 12, 2015, in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 6:00 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussion on Student Discipline Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7), and (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:30 p.m. The agenda of the Executive Session and the agenda of the Open Session are attached.
- 6:02 p.m.     1.01     **Roll Call – Establishment of a Quorum**
- 7:30 p.m.     1.02     **Executive Session**
- 7:30 p.m.     1.03     **Reconvene Open Session/Pledge of Allegiance**
- 1.04     **School Updates**
- 1.05     **Board President/Member Updates**
- 1.06     **Superintendent Update**
- 1.07     **Public Comment**  
(Individuals desiring to address the board must read, complete and sign the Request Form at the entrance table and will be allowed three minutes to speak unless otherwise amended by the Board. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda which also will not exceed fifteen (15) minutes. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.)
- 2.0     **Consent Items**  
Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.
- 2.01     **Personnel Matters (Resolution No. 16-016)** (A)  
Board of Education Approval is recommended for administrative, certified and classified personnel as listed, pending criminal reference checks and verification of certification as needed.

## **Certified Personnel August 12, 2015**

### **I. APPOINTMENTS**

#### **A. New – Regular**

1. Teacher, Special Ed.-2015-16-Central Middle School
2. Teacher, Science-2015-16-Central Middle School
3. Teacher, Grade 5/6-2015-16-WHMS
4. Teacher, Culinary Arts-2015-16-Dover High School
5. Occupational Therapist-2015-16-KCCS
6. Teacher, Special Ed-2015-16-Central Middle School ILC
7. Teacher, Special Ed-2015-16-Central Middle School
8. Teacher, English-2015-16-Dover High School
9. Speech Language-2015-16-KCCS
10. Teacher, Special Ed.-2015-16-Central Middle School
11. Teacher, English-2015-16-Dover High School
12. Teacher, Spanish-2015-16-Central Middle School
13. Teacher, Mathematics-2015-16-WHMS
14. Teacher, Spanish-2015-16-Dover High School

#### **B. New – Temporary**

1. Title II Teacher, Math-2015-16-Dover High School

#### **C. Rehire – Regular**

1. None

#### **D. Rehire – Temporary**

1. Math Interventionist-2015-26-WHMS

#### **E. E.P.E.R.**

1. District Employees
  - a. None
2. Non-District Employees
  - a. None
3. Volunteer
  - a. None

### **II. CHANGE IN ASSIGNMENT**

Classification/Job Title/Condition of Employment

1. Special Education Teacher -2015-16-KCCS BTW Reassigned from FV
2. School Psychologist-2015-16-KCSILC Reassigned from DHS
3. Special Education Teacher-2015-16-KCCS DHS Reassigned from DHS

### **III. LEAVES**

FMLA/STD/Workers Comp

1. It is anticipated that employees will be placed on leave and return from leave after the posting of the agenda running through the 8/12/15 School Board meeting.

### **IV. PENSIONS**

Disability/Service/Vested Pension

- V. 1. The district could receive pension requests after the posting of the agenda running through the 8/12/15 Board of Education meeting.

### **VI. RESIGNATIONS**

1. The district could receive resignation requests after the posting of the agenda running through the 8/12/15 Board of Education meeting.

**VII. TENURE**

1. NONE

**VII. EXPIRATION OF CONTRACT/TEMPORARY**

1. NONE

**IX. NON-RENEWAL/TERMINATION**

1. NONE

**X. CORRECTION**

1. Teacher, Grade 5/6-2015-16-William Henry Middle School

**Classified Personnel August 12, 2015**

**I. Appointments**

**A. New – Regular**

1. Paraprofessional-2015-2016-KCCS Booker T. Washington

**B. New – Temporary**

1. 1:1 Support Paraprofessional-2015-2016-KCCS Dover High School
2. Paraprofessional (PT/29)-2015-2016-Central Middle School
3. 1:1 Support Paraprofessional-2015-2016-KCCS Main

**C. Rehire – Regular**

1. None

**D. Rehire – Temporary**

1. Paraprofessional-2015-2016-William Henry Middle School

**E. E.P.E.R.**

1. District Employees
  - a. Technology (5 days)-Summer 2015-District
2. Non-District Employees
  - a. None

**II. Change in Assignment**

**A. Job Title/Classification/Condition of Employment**

1. Paraprofessional (PT/22)-2015-2016-Reassign from Fairview to CMS
2. 1:1 Support Paraprofessional-2015-2016-Reassign from KCSILC to KCCS WHMS
3. 1:1 Support Paraprofessional (FT)-2015-2016-Reassign from BTW to KCCS

**III. Leaves/Return from Leaves**

**A. FMLA/Medical/Workers Comp**

1. It is anticipated that employees will be placed on leave and return from leave after the posting of the agenda running through the 8/12/15 School Board meeting.

**IV. Resignations**

1. The district could receive resignation requests after the posting of the agenda running through the 8/12/15 School Board meeting.

**V. Pensions**

**A. Disability/Service/Vested Pension**

1. The district could receive pension requests after the posting of the agenda running through the 8/12/15 Board of Education meeting.

**VI. Tenure**

1. None

**VII. Expiration of Contract/Temporary**

1. None

**VIII. Non-Renewal/Termination**

1. None

- 2.02 School Choice (Resolution No. 16-017) (A)
- 2.03 Financial Reports – July 31, 2015 (Resolution No. 16-018) (A)
- 2.04 Minutes –Minutes of executive and public session of regular Board of Education meeting July 14, 2015 and special Board of Education meetings July 21, 2015 and July 22, 2015 (Resolution No. 16-019) (A)
- 2.05 Field Trips (Resolution No. 16-020) (A)
- 2.06 Student Disciplinary Matters (Resolution No. 16-021)
  
- 3.0 **Action/Discussion/Information Items (A/D/I)**
  - 3.01 Construction Update – KCCS/BTW, DHS Baseball/Softball Fields (D/I)
  - 3.02 Change Order #989 New Dover High School (ALN Construction, Inc.) (Resolution No. 16-022) (A/D)
  - 3.03 Change Order #26 – KCCS/BTW (Kent Construction) (Resolution No. 16-023) (A/D)
  - 3.04 Renaming of Dover High School Football Stadium (Resolution No. 16-010) (A/D)
  - 3.05 Advanced Placement Data and Access (D/I)
  - 3.06 2015-2016 Child Nutrition Budget (Resolution No. 16-024) (A/D)
  - 3.07 2015-2016 Bus Routes (Resolution No. 16-025) (A/D)
  - 3.08 District Financial Position Report (Resolution No. 16-026) (A/D)
  - 3.09 Memorandum of Understanding – Specialized Education of DE, Inc. (High Road School) (Resolution No. 16-027) (A/D)
  - 3.10 Technical Amendments to Policies: 700-01 Entrance and Withdrawal Policy; 700-04 Field Trip Policy; 700-13 District Conduct Policy; 700-25 Bus Conduct Policy; 700-26 Smoking Policy; 700-28 Students' Rights Policy; 700-34 Responding to Teen Dating Violence and Sexual Assault (Resolution No. 16-028) (A/D)
  - 3.11 School Attendance Protocols (Resolution No. 16-029) (A/D)
  - 3.12 Revisions Policy #400-03 Memorial Guidelines (First Reading) (D/I)
  - 3.13 Policy #400-10 Admission of Homeless Children (First Reading) (D/I)
  - 3.14 Set Board Retreat Date (D/I)
  
- 4.0 **Adjournment**
  - 4.01 Adjournment

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Information for Board Meeting Agendas can be found at  
[www.boarddocs.com/de/csd/Board.nsf](http://www.boarddocs.com/de/csd/Board.nsf)