

**CAPITAL SCHOOL  
DISTRICT**

198 Commerce Way  
Dover, DE 19904  
Dr. Dan Shelton  
Superintendent of Schools



**BOARD OF EDUCATION**

Matthew J. Lindell, President  
Sean P. M. Christiansen, Vice President  
John C. Martin, Jr.  
Ralph L. Taylor, Jr.  
Nauleen A. Perry

**PUBLIC ANNOUNCEMENT**

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, September 16, 2015, in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 6:00 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussion on Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4) and (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:30 p.m. The agenda of the Executive Session and the agenda of the Open Session are attached.

*//SIGNED//*

*Daniel C. Shelton, Ed. D.*

**Superintendent of Schools**

Date: September 9, 2015

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

**AGENDA**  
**CAPITAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
**Executive Session**

Wednesday, September 16, 2015  
Capital Administrative Center Room 105  
6:02 p.m.

6:02 PM

**I. Personnel**

- a. Certified**
- b. Classified**

**II. Legal Matters**

**III. Adjournment**

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(A) Action
(D) Discussion
(I) Information

**Regular Board of Education Meeting**  
**September 16, 2015**

*Capital School District Administrative and Professional Development Center*  
*198 Commerce Way*  
*Dover, DE 19904*

**Agenda**

- 6:00 p.m.     1.0     **Open Session**  
The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, September 16, 2015, in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 6:00 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussion on Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4) and (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:30 p.m. The agenda of the Executive Session and the agenda of the Open Session are attached.
- 6:02 p.m.     1.01     **Roll Call – Establishment of a Quorum**
- 7:30 p.m.     1.02     **Executive Session**
- 1.03     **Reconvene Open Session/Pledge of Allegiance**
- 1.04     **School Updates**
- 1.05     **Board President/Member Updates**
- 1.06     **Superintendent Update**  
Note: School Psychologists Marcie Paulhamus and Nicole Roberts will be recognized for participation in the Prevent-Teach-Reinforcement (PTR) Master Facilitator Project and their outstanding dedication and commitment to building district and state capacity in facilitation of evidence-based Functional Behavior Assessments/Behavior Intervention Plans (FBA/BIP).
- 1.07     **Public Comment**  
(Individuals desiring to address the board must read, complete and sign the Request Form at the entrance table and will be allowed three minutes to speak unless otherwise amended by the Board. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda which also will not exceed fifteen (15) minutes. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.)
- 2.0     **Consent Items**  
Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.
- 2.01     **Personnel Matters (Resolution No. 16-030)** (A)  
Board of Education Approval is recommended for administrative, certified and classified personnel as listed, pending criminal reference checks and verification of certification as needed.

## **Certified Personnel**

### **I. APPOINTMENTS**

#### **New – Regular**

1. Special Education Teacher	2015-2016	CMS
2. Elementary Education Teacher	2015-2016	WHMS
3. School Nurse	2015-2016	KCCS/DHS
4. Special Education Teacher	2015-2016	BTW
5. Middle Education Teacher	2015-2016	CMS
6. Elementary Education Teacher	2015-2016	South

#### **New – Temporary**

1. Elementary Education Teachers	2015-2016	Fairview
2. Special Education Teacher	2015-2016	Fairview
3. School Nurse	2015-2016	KCCS/DHS
4. Math Interventionist	2015-2016	North/TP

#### **Rehire – Regular**

1. None

#### **Rehire – Temporary**

1. None

#### **E.P.E.R.**

##### **1. District Employees**

a. Dept. Chair, Related Arts	2015-2016	DHS
b. Dept. Chair, CTE	2015-2016	DHS
c. Varsity Volleyball Coach	2015-2016	DHS
d. Asst. Football Coach	2015-2016	DHS

##### **2. Non-District Employees**

- a. None

### **II. CHANGE IN ASSIGNMENT**

#### **Job Title/Classification/Condition of Employment**

1. Three (3) Teachers had changes 2015-2016 Hartly, DHS,  
KCCS in assignments within the district

### **III. LEAVES/RETURN FROM LEAVES**

#### **FMLA/Medical/Workers Comp**

1. It is anticipated that employees will be placed on leave and return from leave after the posting of the agenda running through the 9/16/15 School Board meeting.

### **IV. RESIGNATIONS**

1. The District could receive resignation requests after the posting of the agenda running through the 9/16/15 School Board meeting.

## **V. PENSIONS**

Disability/Service/Vested Pension

1. The District could receive pension requests after the posting on the agenda running through the 9/16/15 School Board meeting.

## **VI. TENURE**

1. Teachers earning tenure status will be placed on the personnel report to the 9/16/15 School Board meeting.

## **VII. EXPIRATION OF CONTRACT/TEMPORARY**

1. None

## **VIII. NON-RENEWAL/TERMINATION**

1. None

### **Classified Personnel September 16, 2015**

#### **I. APPOINTMENTS**

New – Regular

- |                           |           |    |
|---------------------------|-----------|----|
| 1. General Grounds worker | 2015-2016 | DO |
|---------------------------|-----------|----|

New – Temporary

- |                                  |           |       |
|----------------------------------|-----------|-------|
| 1. Title I Para (29hrs./week)    | 2015-2016 | FV    |
| 2. Title I Paras (29hrs./week)   | 2015-2016 | TP    |
| 3. Para (29hrs./week)            | 2015-2016 | East  |
| 4. Special Ed Para (29hrs./week) | 2015-2016 | South |
| 5. Classroom Para (29hrs./week)  | 2015-2016 | KCCS  |

Rehire – Regular

- |                           |           |     |
|---------------------------|-----------|-----|
| 1. ISS Para (29hrs./week) | 2015-2016 | DHS |
|---------------------------|-----------|-----|

Rehire – Temporary

- |                                 |           |        |
|---------------------------------|-----------|--------|
| 1. Title I Paras (29hrs./week)  | 2015-2016 | Hartly |
| 2. Title I Paras (29hrs./week)  | 2015-2016 | South  |
| 3. Support Para (29hrs./week)   | 2015-2016 | KCCS   |
| 4. Read 180 Para (29hrs./week)  | 2015-2016 | WHMS   |
| 5. Title I Paras (29hrs./week)  | 2015-2016 | TP     |
| 6. Title I Paras (29hrs./week)  | 2015-2016 | BTW    |
| 7. Title I Paras (29hrs./week)  | 2015-2016 | North  |
| 8. Title I Paras (29hrs./week)  | 2015-2016 | East   |
| 9. Classroom Para (29hrs./week) | 2015-2016 | KCCS   |

E.P.E.R.

1. District Employees

a. General Workers Food Nutrition (4hrs./week)	2015-2016	DHS
b. General Worker Food Nutrition (4hrs./week)	2015-2016	BTW
c. General Workers Food Nutrition (4hrs./week)	2015-2016	WHMS
d. General Workers Food Nutrition (4hrs./week)	2015-2016	DO
e. Floater Food Nutrition (4hrs./week)	2015-2016	DO
f. Asst. Football Coach (3hrs./week)	2015-2016	DHS

2. Non-District Employees

- a. None

**II. CHANGE IN ASSIGNMENT**

Job Title/Classification/Condition of Employment

1. None

**III. LEAVES/RETURN FROM LEAVES**

FMLA/Medical/Workers Comp

1. We anticipate that employees will be placed on leave and return from leave up to the **9/16/15** School Board Meeting.

**IV. RESIGNATIONS**

1. Resignations could occur up to the date of the School Board Meeting – **9/16/15**.

**V. PENSIONS**

Disability/Service/Vested Pension

1. Pensions could occur up to the date of the School Board Meeting – **9/16/15**.

**VI. EXPIRATION OF CONTRACT/TEMPORARY**

1. None

**VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE**

1. None

- 2.03 Financial Reports – August 31, 2015 (Resolution No. 16-032) (A)
- 2.04 Minutes –Minutes of executive and public sessions of regular Board of Education meeting August 12, 2015 and special Board of Education meeting August 10, 2015 (Resolution No. 16-033) (A)
- 2.05 Field Trips (Resolution No. 16-034) (A)
- 3.0 **Action/Discussion/Information Items (A/D/I)**
  - 3.01 Construction Update – KCCS/BTW, DHS Baseball/Softball Fields (D/I)
  - 3.02 Project 1321 Booker T. Washington School/KCCS Renovation Furniture Bids (A/D)
  - (Resolution No. 16-035)
  - 3.03 CSD – Dover High School COR #898 A-Del Construction West Entrance (A/D)
  - Modifications (Resolution No. 16-036)
  - 3.04 DART Bus Stop Dover High School (Resolution No. 16-037) (A/D)
  - 3.05 Providence After-School Program (Resolution No. 16-038) (A/D)
  - 3.06 Submission form Naming/Renaming Dover High School Football Stadium (Resolution No. 16-039) (A/D)
  - 3.07 Submission form Naming/Renaming of Capital School District Administrative Office (A/D)
  - (Resolution No. 16-040)
  - 3.08 Updates on Committee for the Naming/Renaming of School Facilities (D/I)
  - 3.09 Smarter Preliminary Release (D/I)
  - 3.10 2015-2016 Capital School District Table of Organization (D/I)
  - 3.11 Title IX Coordinator and Investigator (Resolution No. 16-041) (A/D)
  - 3.12 Revisions Policy #400-03 Memorial Guidelines (Second Reading) (D/I)
  - 3.13 Policy #400-10 Admission of Homeless Children (Second Reading) (Resolution No. 16-042) (A/D)
- 4.0 **Adjournment**
  - 4.01 Adjournment

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Information for Board Meeting Agendas can be found at  
[www.boarddocs.com/de/csd/Board.nsf](http://www.boarddocs.com/de/csd/Board.nsf)