

**CAPITAL SCHOOL
DISTRICT**

198 Commerce Way
Dover, DE 19904
Dr. Dan Shelton
Superintendent of Schools



BOARD OF EDUCATION

Sean P. M. Christiansen, President
John C. Martin, Jr., Vice President
Matthew J. Lindell
Ralph L. Taylor, Jr.
Dr. Chanda Jackson-Short

PUBLIC ANNOUNCEMENT

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, November 16, 2016, in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 5:30 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:00 p.m. The agenda of the Executive Session and the agenda of the Open Session are attached.

//SIGNED//

Daniel C. Shelton, Ed. D.

Superintendent of Schools

Date: November 9, 2016

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

AGENDA
CAPITAL SCHOOL DISTRICT
BOARD OF EDUCATION
Executive Session

Wednesday, November 16, 2016
Capital Administrative Center Room 105
5:32 p.m.

5:32 PM

I. Student Disciplinary Matters

II. Legal Matters

III. Personnel

- a. Certified**
- b. Classified**
- c. Administrative**

IV. Administrative Contracts

V. Adjournment

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 Daniel C. Shelton, Ed. D.
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(A)	Action
(D)	Discussion
(I)	Information

Regular Board of Education Meeting

November 16, 2016

Capital School District Administrative and Professional Development Center

198 Commerce Way

Dover, DE 19904

Agenda

- | | | |
|-----------|------|--|
| 5:30 p.m. | 1.0 | Open Session
The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, November 16, 2016, in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 5:30 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:00 p.m. The agenda of the Executive Session and the agenda of the Open Session are attached. |
| | 1.01 | Roll Call – Establishment of a Quorum |
| 5:32 p.m. | 1.02 | Executive Session |
| 7:00 p.m. | 1.03 | Reconvene Open Session/Pledge of Allegiance |
| | 1.04 | School, Student and Staff Recognition: <ul style="list-style-type: none"> • <i>Winners of Naming the Child Nutrition Food Truck</i> • <i>2016 Mock Election Delegates</i> |
| | 1.05 | School Updates |
| | 1.06 | Board President/Member Updates |
| | 1.07 | Superintendent Update |
| | 1.08 | Public Comment
(Individuals desiring to address the board must read, complete and sign the Request Form at the entrance table and will be allowed three minutes to speak unless otherwise amended by the Board. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda which also will not exceed fifteen (15) minutes. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.) |
| | 2.0 | Consent Items
Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time. |
| | 2.01 | Personnel Matters (Resolution No. 17-045) |

(A)

Board of Education Approval is recommended for certified and classified personnel as listed, pending criminal reference checks and verification of certification as needed.

Administrative Personnel – November 16, 2016

I. Administrative Contracts

Certified Personnel – November 16, 2016

I. APPOINTMENTS

New – Regular

1. None
2. New – Temporary
 1. Elementary Teacher – TBD – South Dover Elementary School
 2. Business Skills Teacher – TBD – Kent County Secondary ILC
 3. Core Business Teacher – TBD – Kent County Secondary ILC

Rehire – Regular

1. None

Rehire – Temporary

1. None

E.P.E.R.

1. District Employees

- a. Swimming Head Coach – Winter 2016-17 – Dover High School
- b. Winter Track Coach – Winter 2016-17 – Dover High School
- c. Wrestling Head Coach – Winter 2016-2017 – Dover High School

2. Non-District Employees

- a. None

II. CHANGE IN ASSIGNMENT

Job Title/Classification/Condition of Employment

1. Special Education Teacher – TBD – Dover High School (from BTW)

III. LEAVES/RETURN FROM LEAVES

FMLA/Medical/Workers Comp

1. We anticipate that employees will be placed on leave and return from leave up to the November 16, 2016 School Board Meeting.

IV. RESIGNATIONS

1. Resignations could occur up to the November 16, 2016 School Board Meeting.

V. PENSIONS

Disability/Service/Vested Pension

1. Pensions could occur up to the November 16, 2016 School Board Meeting.

VI. EXPIRATION OF CONTRACT/TEMPORARY

1. None

VII. NON-RENEWAL/TERMINATION

1. None

Classified Personnel November 16, 2016

I. APPOINTMENTS

New – Regular

1. None

New – Temporary

1. Instructional Paraprofessionals (FT) – TBD – Kent County Secondary ILC
2. Extra Support Paraprofessionals (PT/29 Hrs.) – Kent County Community School
3. Instructional Paraprofessional (PT/29 Hrs.) – 11/7/16 – Hartly Elementary
4. General Workers Child Nutrition (PT/4 Hrs.) – Fall 2016 - TBD

Rehire – Regular

1. None

Rehire – Temporary

1. None

E.P.E.R.

1. District Employees

- a. Boys Basketball Head Coach – Winter 2016-17 – Dover High School
- b. Boys Basketball JV Coach – Winter 2016-2017 – Dover High School
- c. Boys Basketball Freshman Coach – Winter 2016-17 – Dover High School
- d. Boys Lacrosse JV Coach – Spring 2017 – Dover High School

2. Non-District Employees

- a. None

2. CHANGE IN ASSIGNMENT

Job Title/Classification/Condition of Employment

1. None

3. LEAVES/RETURN FROM LEAVES

FMLA/Medical/Workers Comp

1. We anticipate that employees will be placed on leave and return from leave up to the November 16, 2016 School Board Meeting.

4. RESIGNATIONS

1. Resignations could occur up to the November 16, 2016 School Board Meeting.

5. PENSIONS

Disability/Service/Vested Pension

1. Pensions could occur up to the November 16, 2016 School Board Meeting.

6. EXPIRATION OF CONTRACT/TEMPORARY

1. None

7. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

1. None

2.02	School Choice (Resolution No. 17-046)	(A)
2.03	Financial Reports – October 31, 2016 (Resolution No. 17-047)	(A)
2.04	Minutes –Minutes of executive and public sessions of regular Board of Education meeting October 18, 2016 and minutes of special meeting October 5, 2016 (Resolution No. 17-048)	(A)
2.05	Field Trips (Resolution No. 17-049)	(A)
2.06	Student Disciplinary Matters (Resolution No. 17-050)	(A)

- 3.0 **Action/Discussion/Information Items (A/D/I)**
 - 3.01 Strategic Plan SI1 – Linear and Streamlined District – Quarterly Update (D/I)
 - 3.02 Presentation of Balanced Score Card (Resolution No. 17-051) (A/D)
 - 3.03 Update on Grade Re-Configuration (D/I)
 - 3.04 September 30th Unit Count Report (D/I)
 - 3.05 DHS Career Technology Education Program Proposals – Nurse Assisting, Teacher Academy and Environmental Science (Resolution No. 17-052) (A/D)
 - 4.0 **Adjournment**
 - 4.01 Adjournment
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**Information for Board Meeting Agendas can be found at
www.boarddocs.com/de/csd/Board.nsf**