

**CAPITAL SCHOOL
DISTRICT**

198 Commerce Way
Dover, DE 19904
Dr. Dan Shelton
Superintendent of Schools



BOARD OF EDUCATION

Sean P. M. Christiansen, President
John C. Martin, Jr., Vice President
Matthew J. Lindell
Ralph L. Taylor, Jr.
Dr. Chanda Jackson-Short

PUBLIC ANNOUNCEMENT

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, December 14, 2016, in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 5:30 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:00 p.m. The agenda of the Executive Session and the agenda of the Open Session are attached.

//SIGNED//

Daniel C. Shelton, Ed. D.

Superintendent of Schools

Date: December 7, 2016

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

AGENDA
CAPITAL SCHOOL DISTRICT
BOARD OF EDUCATION
Executive Session

Wednesday, December 14, 2016
Capital Administrative Center Room 105
5:32 p.m.

5:32 PM

I. Legal Matters

II. Student Disciplinary Matters

III. Personnel

- a. Certified**
- b. Classified**
- c. Administrative**

V. Adjournment

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(A)	Action
(D)	Discussion
(I)	Information

Regular Board of Education Meeting

December 14, 2016

*Capital School District Administrative and Professional Development Center
198 Commerce Way
Dover, DE 19904*

Agenda

- 5:30 p.m. 1.0 **Open Session**
The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, December 14, 2016, in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 5:30 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:00 p.m. The agenda of the Executive Session and the agenda of the Open Session are attached.
- 5:32 p.m. 1.01 **Roll Call – Establishment of a Quorum**
- 7:00 p.m. 1.02 **Executive Session**
- 7:00 p.m. 1.03 **Reconvene Open Session/Pledge of Allegiance**
- 1.04 **School, Student and Staff Recognition:**
- ***Recognition of Schools in compliance with Tabletop Exercise and Intruder/Lockdown Drills - Department of Safety and Homeland Security***
 - ***Delaware Breast Cancer Coalition Check Presentation – Dennis Hallock***
- 1.05 **School Updates**
- 1.06 **Board President/Member Updates**
- 1.07 **Superintendent Update**
- 1.08 **Public Comment**
(Individuals desiring to address the board must read, complete and sign the Request Form at the entrance table and will be allowed three minutes to speak unless otherwise amended by the Board. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda which also will not exceed fifteen (15) minutes. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.)
- 2.0 **Consent Items**
Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.
- 2.01 **Personnel Matters (Resolution No. 17-054)**

(A)

Board of Education Approval is recommended for certified and classified personnel as listed, pending criminal reference checks and verification of certification as needed.

Administrative Personnel – December 14, 2016

I. Administrative Contracts

Certified Personnel – December 14, 2016

I. APPOINTMENTS

New – Regular

1. None

New – Temporary

1. Special Education Teacher – 11/28/16 – KCCS/BTW

Rehire – Regular

1. None

Rehire – Temporary

1. None

E.P.E.R.

1. Girls Varsity Lacrosse Coach – Spring 2017 - DHS

II. CHANGE IN ASSIGNMENT

Job Title/Classification/Condition of Employment

1. None

III. LEAVES/RETURN FROM LEAVES

FMLA/Medical/Workers Comp

1. We anticipate that employees will be placed on leave and return from leave up to the December 14, 2016 School Board Meeting.

IV. RESIGNATIONS

1. Resignations could occur up to the December 14, 2016 School Board Meeting.

V. PENSIONS

Disability/Service/Vested Pension

1. Pensions could occur up to the December 14, 2016 School Board Meeting.

VI. EXPIRATION OF CONTRACT/TEMPORARY

1. None

VII. NON-RENEWAL/TERMINATION

1. None

Classified Personnel December 14, 2016

I. APPOINTMENTS

New – Regular

1. None

New – Temporary

1. PT Extra Support Paraprofessionals – 11/28/16 – KCCS

2. ILC Paraprofessional – 11/30/16 – CMS

3. PT Instructional Paraprofessional – 11/28/16 – KCCS

4. PT Entry Level Technician – 11/29/16 – DO

5. PR Pre-K Paraprofessional – TBD – East/Fairview

Rehire – Regular

- 1. None
- Rehire – Temporary
- 1. None
- E.P.E.R.
- 1. District Employees
 - a. None
- 2. Non-District Employees
 - a. Girls Tennis Coach – Spring 2017 - DHS
- 2. CHANGE IN ASSIGNMENT
 - Job Title/Classification/Condition of Employment
 - 1. None
- 3. LEAVES/RETURN FROM LEAVES
 - FMLA/Medical/Workers Comp
 - 1. We anticipate that employees will be placed on leave and return from leave up to the December 14, 2016 School Board Meeting.
- 4. RESIGNATIONS
 - 1. Resignations could occur up to the December 14, 2016 School Board Meeting.
- 5. PENSIONS
 - Disability/Service/Vested Pension
 - 1. Pensions could occur up to the December 14, 2016 School Board Meeting.
- 6. EXPIRATION OF CONTRACT/TEMPORARY
 - 1. None
- 7. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE
 - 1. None
- 2.02 School Choice (Resolution No. 17-055) (A)
- 2.03 Financial Reports – November 30, 2016 (Resolution No. 17-056) (A)
- 2.04 Employee Salary Scales (Resolution No. 17-057) (A)
- 2.05 Minutes –Minutes of executive and public sessions of regular Board of Education meeting November 16, 2016 and minutes of special meeting November 9, 2016 (Resolution No. 17-058) (A)
- 2.06 Field Trips (Resolution No. 17-059) (A)
- 2.07 Student Disciplinary Matters (Resolution No. 17-060) (A)
- 3.0 **Action/Discussion/Information Items (A/D/I)**
- 3.01 Delaware School Success Framework (D/I)
- 3.02 FY 17 Final Budget (Resolution No. 17-061) (A/D)
- 3.03 Proposed Grade Level Re-Configuration (Resolution No. 17-062) (A/D)
- 3.04 Strategic Plan SI2 – Meeting the Needs of the Whole Child – Quarterly Update (D/I)
- 4.0 **Adjournment**
- 4.01 Adjournment

**Information for Board Meeting Agendas can be found at
www.boarddocs.com/de/csd/Board.nsf**

