

**CAPITAL SCHOOL  
DISTRICT**

198 Commerce Way  
Dover, DE 19904  
Dr. Dan Shelton  
Superintendent of Schools



**BOARD OF EDUCATION**

Sean P. M. Christiansen, President  
John C. Martin, Jr., Vice President  
Ralph L. Taylor, Jr.  
Dr. Chanda Jackson-Short  
Joan L. Engel

**PUBLIC ANNOUNCEMENT**

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, August 16, 2017, in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 5:30 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:00 p.m. The agenda of the Executive Session and the agenda of the Open Session are attached.

//SIGNED//

*Daniel C. Shelton, Ed. D.*

**Superintendent of Schools**

Date: August 8, 2017

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

**AGENDA**  
**CAPITAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
**Executive Session**

Wednesday, August 16, 2017  
Capital Administrative Center Room 105  
5:32 p.m.

5:32 PM

**I. Student Disciplinary Matter**

**II. Legal Matters**

**III. Personnel**

**a. Certified**

**b. Classified**

**c. Administrative**

**IV. Adjournment**

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(A)	Action
(D)	Discussion
(I)	Information

### **Regular Board of Education Meeting**

**August 16, 2017**

*Capital School District Administrative and Professional Development Center  
198 Commerce Way  
Dover, DE 19904*

### **Agenda**

5:30 p.m.    1.0    **Open Session**

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, August 16, 2017, in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 5:30 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:00 p.m. The agenda of the Executive Session and the agenda of the Open Session are attached.

1.01    **Roll Call – Establishment of a Quorum**

1.02    **Executive Session**

5:32 p.m.    1.03    **Reconvene Open Session/Pledge of Allegiance**

7:00 p.m.    1.04    **School, Student and Staff Recognition**

- Students who participated in the Verizon Innovative Learning Program 10-day summer Camp and were chosen to attend the Verizon Youth Summit in San Francisco, California from July 26-29. Verizon hosted a pitch competition across the Historically Black Colleges and Universities (HBCUs) campuses who were participating in the youth summit to showcase their tech solutions, solving for a United Nations Sustainable Development Goal (UN SDG).

1.05    **School Updates**

1.06    **Board President/Member Updates**

1.07    **Superintendent Update**

1.08    **Public Comment**

(Individuals desiring to address the board must read, complete and sign the Request Form at the entrance table and will be allowed three minutes to speak unless otherwise amended by the Board. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda which also will not exceed fifteen (15) minutes. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.)

2.0    **Consent Items**

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

2.01 Personnel Matters (Resolution No. 18-012)

(A)

Board of Education Approval is recommended for certified and classified personnel as listed, pending criminal reference checks and verification of certification as needed.

**Administrative Personnel – August 16, 2017**

**Certified Personnel – August 16, 2017**

**I. APPOINTMENTS**

New – Regular

1. Biology Teacher	8/21/17	DHS
2. Elementary Teachers	8/21/17	WHMS
3. Art Teacher Fairview	8/21/17	Hartly &
4. Theater Teacher	8/21/17	WHMS
5. Elementary Immersion Teachers	8/21/17	South
6. Elementary Immersion Teacher	8/21/17	Fairview
7. Elementary Teacher	8/21/17	Fairview
8. Inclusion Reading Teacher	8/21/17	WHMS
9. Elementary Teachers	8/21/17	North
10. Special Education Teacher	8/21/17	DHS
11. Special Education Teacher	8/21/17	North
12. Middle School ELA Teacher	8/21/17	KCSILC
13. ILC Coordinator	8/21/17	East

New – Temporary

1. 21 <sup>st</sup> Century Coordinators East	8/21/17	DHS &
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Rehire – Regular

1. ESL Teacher TP & Hartly	8/21/17	North,
2. HHPD Teacher	8/21/17	DO
3. Elementary Teacher	8/21/17	WHMS
4. Special Education Teacher	8/21/17	CMS

Rehire – Temporary

1.

E.P.E.R.

1. Fall Sport Coaches	8/21/17	DHS
2. 21 <sup>st</sup> Century Teachers	8/21/17	DHS
3. 21 <sup>st</sup> Century Teachers	8/21/17	East
4. 21 <sup>st</sup> Century Teachers	8/21/17	WHMS
5. 21 <sup>st</sup> Century Teachers	8/21/17	CMS
6. Psychologist (evaluations)	100 Summer Hours	DO

## **II. CHANGE IN ASSIGNMENT**

Job Title/Classification/Condition of Employment

- |                                  |         |          |
|----------------------------------|---------|----------|
| 1. Secondary Literacy Specialist | 8/21/17 | DO       |
| 2. Music Teacher                 | 8/21/17 | Fairview |

## **III. LEAVES/RETURN FROM LEAVES**

1. We anticipate that employees will be placed on leave and return from leave up to the **August 16, 2017** School Board Meeting.

## **IV. RESIGNATIONS**

1. Resignations could occur up to the date of the School Board Meeting – **August 16, 2017**.

## **V. PENSIONS**

1. Pensions could occur up to the date of the School Board Meeting – **August 16, 2017**.

## **VI. TENURE**

1. None

## **VII. EXPIRATION OF CONTRACT/TEMPORARY**

1. None

## **VIII. NON-RENEWAL/TERMINATION**

1. None

### **Classified Personnel August 16, 2017**

#### **I. APPOINTMENTS**

New – Regular

- 1.

New – Temporary

- |   |         |        |
|---|---------|--------|
| 1. Kindergarten Paraprofessional (PT/29 Hrs.) | 8/21/17 | Hartly |
|---|---------|--------|

Rehire – Regular

- 1.

Rehire – Temporary

- |   |         |      |
|---|---------|------|
| 1. Extra Support Paraprofessionals (FT)         | 8/21/17 | KCCS |
| 2. Extra Support Paraprofessionals (PT/29 Hrs.) | 8/21/17 | KCCS |
| 3. Extra Support Paraprofessional (PT/29 Hrs.)  | 8/21/17 | WHMS |
| 4. Extra Support Paraprofessional (FT)          | 8/21/17 | WHMS |
| 5. Extra Support Paraprofessionals (PT/29 Hrs.) | 8/21/17 | CMS  |

6. Extra Support Paraprofessional (FT)	8/21/17	Fairview
7. Extra Support Paraprofessional (PT/29 Hrs.)	8/21/17	North
8. Extra Support Paraprofessionals (PT/29 Hrs.)	8/21/17	DHS
9. Extra Support Paraprofessionals (FT)	8/21/17	DHS
10. Title I Instructional Paras (PT/29 Hrs.)	8/21/17	BTW
11. Title I Instructional Paras (PT/29 Hrs.)	8/21/17	Fairview

#### E.P.E.R.

1. District Employees
  - a. Fall Sport Coaches 08/2017 DHS
  - b. 21<sup>st</sup> Century Paraprofessionals 8/21/17 DHS
  - c. 21<sup>st</sup> Century Paraprofessionals 8/21/17 East
  - d. 21<sup>st</sup> Century Paraprofessionals 8/21/17 WHMS
  - e. 21<sup>st</sup> Century Paraprofessionals 8/21/17 CMS
2. Non-District Employees
  - a. Head Cheerleading Coach Fall 2017 DHS

## II. CHANGE IN ASSIGNMENT

Job Title/Classification/Condition of Employment

1. Special Education Teacher 8/21/17 KCCS

## III. LEAVES/RETURN FROM LEAVES

FMLA/Medical/Workers Comp

1. We anticipate that employees will be placed on leave and return from leave up to the **August 16, 2017** School Board Meeting.

## IV. RESIGNATIONS

1. Resignations could occur up to the date of the School Board Meeting – **August 16, 2017.**

## V. PENSIONS

Disability/Service/Vested Pension

1. Pensions could occur up to the date of the School Board Meeting – **August 16, 2017.**

## VI. EXPIRATION OF CONTRACT/TEMPORARY

1. None

## VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

1. None

- 2.02 School Choice (Resolution No. 18-013) (A)
  - 2.03 Financial Reports – July 31, 2017 (Resolution No. 18-014) (A)
  - 2.04 Minutes –Minutes of executive and public sessions of regular Board of Education meeting  
July 12, 2017 (Resolution No. 18-015) (A)
  - 2.05 Field Trips (Resolution No. 18-016) (A)
  - 2.06 Student Disciplinary Matters (Resolution No. 18-017) (A)
  
  - 3.0 Action/Discussion/Information Items A (A/D/I)**
    - 3.01 School Safety Monitors Presentation (D/I)
    - 3.02 Graduation Regalia (D/I)
    - 3.03 AP Summary and Data Review (D/I)
    - 3.04 Discipline Data - School Year 2016-2017 (D/I)
    - 3.05 Strategic Plan SI3 – Senator Pride – Quarterly Update (D/I)
    - 3.06 School District Financial Position Report (Resolution No. 18-018) (A/D)
    - 3.07 Child Nutrition Budget 2017-2018 (Resolution No. 18-019) (A/D)
    - 3.08 Revisions Policy #200-30 Wellness Policy (Second Reading) (Resolution No. 17-115) (A/D)
    - 3.09 Grading Policy Committee (Resolution No. 18-020) (A/D)
  - 4.0 Adjournment**
    - 6.01 Adjournment
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**Information for Board Meeting Agendas can be found at  
[www.boarddocs.com/de/csd/Board.nsf](http://www.boarddocs.com/de/csd/Board.nsf)**