

**CAPITAL SCHOOL  
DISTRICT**

198 Commerce Way  
Dover, DE 19904  
Dr. Daniel C. Shelton  
Superintendent of Schools



**BOARD OF EDUCATION**

Sean P. M. Christiansen, President  
John C. Martin, Jr., Vice President  
Ralph L. Taylor, Jr.  
Dr. Chanda Jackson-Short  
Joan L. Engel

**PUBLIC ANNOUNCEMENT  
SPECIAL BOARD MEETING**

The Capital School District Board of Education will convene for a special board meeting on Wednesday, November 1, 2017, in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 5:30 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussion on Personnel Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (1) and (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The board will be conducting interviews for the position of Associate Principal – East Dover Elementary School. At the conclusion of interviews, it is anticipated the Board will reconvene into public session to consider voting to approve appointment of a new Associate Principal – East Dover Elementary School. In addition, the Board will consider voting on a monthly meeting schedule of the Capital School District Citizens Budget Oversight Committee. After the votes on Agenda Item 2.01 and Agenda Item 2.02, the board may move back into Executive Session to review administrator evaluations and contracts. In reconvening the public session, the Board will not discuss or take vote on any action regarding administrator evaluations and contracts but only vote on a motion to adjourn the meeting. The agendas of the Executive Session and Open Session are attached.

*//SIGNED//*

*Daniel C. Shelton, Ed. D.*

**Superintendent of Schools**

Date: October 25, 2017

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

**AGENDA**  
**CAPITAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
**Executive Session**  
Wednesday, November 1, 2017  
5:32 p.m.  
Capital Administrative Center Room 105

- I. Personnel**
  - a. Interviews – Associate Principal – East Dover Elementary School**
- II. Reconvene to Open Session**
- III. Executive Session**
- IV. Personnel**
  - a. Review Administrator Evaluations and Contracts**
- V. Adjournment**

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(A)	Action
(D)	Discussion
(I)	Information

**Special Board of Education Meeting**  
**Wednesday, November 1, 2017**

*Capital School District Administrative and Professional Development Center*  
*198 Commerce Way*  
*Dover, DE 19904*

**Agenda**

- 5:30 p.m.      1.0      **Open Session**  
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- 5:32 p.m.      1.01      **Roll Call – Establishment of a Quorum**  
1.02      **Executive Session**  
1.03      **Reconvene Open Session**
- 2.0      **Action/Discussion/Information Items (A/D/I)**  
2.01      **Associate Principal – East Dover Elementary School (Resolution No. 18-038)**      (A/D)  
2.02      **Schedule - Meetings of Capital School District Citizens Budget Oversight Committee (Resolution No. 18-039)**      (A/D)  
2.03      **Executive Session**

- 2.04 **Reconvene Open Session**
- 2.05 **Adjournment**