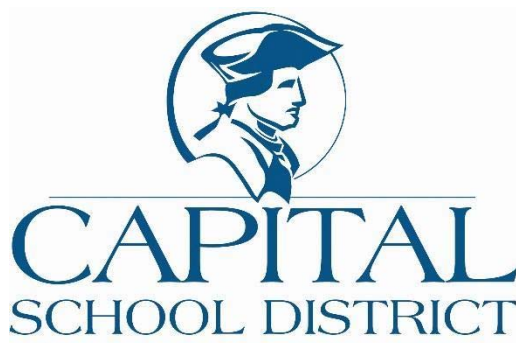


**CAPITAL SCHOOL  
DISTRICT**

198 Commerce Way  
Dover, DE 19904  
Dr. Dan Shelton  
Superintendent of Schools



**BOARD OF EDUCATION**

Sean P. M. Christiansen, President  
John C. Martin, Jr., Vice President  
Ralph L. Taylor, Jr.  
Dr. Chanda Jackson-Short  
Joan L. Engel

**PUBLIC ANNOUNCEMENT**

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, November 15, 2017, in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 4:30 p.m. in the board room (Room 101) for a work session regarding parliamentary procedures. At the conclusion of the work session, the board will entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:00 p.m. The agenda of the Executive Session and the agenda of the Open Session are attached.

*//SIGNED//*

*Daniel C. Shelton, Ed. D.*

**Superintendent of Schools**

Date: November 8, 2017

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

**AGENDA**  
**CAPITAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
**Executive Session**

Wednesday, November 15, 2017  
Capital Administrative Center Room 105  
6:00 p.m.

6:00 PM

**I. Student Disciplinary Matters**

**II. Legal Matters**

**III. Personnel**

- a. Certified**
- b. Classified**
- c. Administrative**

**IV. Administrative Contracts**

**V. Adjournment**

Capital School District  
198 Commerce Way  
Dover, DE 19904  
Daniel C. Shelton, Ed. D.  
Superintendent of Schools



## BOARD OF EDUCATION

Sean P. M. Christiansen, President  
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Joan L. Engel

### **Regular Board of Education Meeting**

**November 15, 2017**

*Capital School District Administrative and Professional Development Center  
198 Commerce Way  
Dover, DE 19904*

### **Agenda**

- 4:30 p.m. 1.0 **Open Session**  
The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, November 15, 2017, in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 4:30 p.m. in the board room (Room 101) for a work session regarding parliamentary procedures. At the conclusion of the work session, the board will entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:00 p.m. The agenda of the Executive Session and the agenda of the Open Session are attached.
- 6:00 p.m. 1.01 **Roll Call – Establishment of a Quorum**  
1.02 **Work Session – Parliamentary Procedures**  
1.03 **Executive Session**  
7:00 p.m. 1.03 **Reconvene Open Session/Pledge of Allegiance**  
1.04 **School, Student and Staff Recognition**
  - Dover High School AP Scholars

1.05 **School Updates**  
1.06 **Board President/Member Updates**  
1.07 **Superintendent Update**  
1.08 **Public Comment**  
(Individuals desiring to address the board must read, complete and sign the Request Form at the entrance table and will be allowed three minutes to speak unless otherwise amended by the Board. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda which also will not exceed fifteen (15) minutes. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.)

2.0 **Consent Items**

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

2.01 Personnel Matters (Resolution No. 18-041)

(A)

Board of Education Approval is recommended for certified and classified personnel as listed, pending criminal reference checks and verification of certification as needed.

**Administrative Personnel – November 15, 2017**

**I. Administrative Contracts**

**Certified Personnel – November 15, 2017**

**I. APPOINTMENTS**

New – Regular

1. NONE

New – Temporary

1. Social Worker – November 2017 – KCSILC

2. Special Education Teacher – October 23, 2017 – KCCS Main

3. Social Studies Teacher – October 20, 2017 – KSILC

Rehire – Regular

1. NONE

Rehire – Temporary

1. NONE

E.P.E.R.

1. Wrestling Coach – November 15, 2017 – CMS

2. Assistant Baseball Coach – March 1, 2018 – Dover High School

**II. CHANGE IN ASSIGNMENT**

Job Title/Classification/Condition of Employment

1. NONE

**III. LEAVES/RETURN FROM LEAVES**

1. We anticipate that employees will be placed on leave and return from leave up to the **November 15, 2017** School Board Meeting.

**IV. RESIGNATIONS**

1. Resignations could occur up to the date of the School Board Meeting – **November 15, 2017**.

**V. PENSIONS**

Disability/Service/Vested Pension

1. Pensions could occur up to the date of the School Board Meeting – **November 15, 2017**

**VI. TENURE**

1. Employees obtaining tenure during the 2016-2017 school year will be considered at the School Board Meeting – **November 15, 2017**

## **VII. EXPIRATION OF CONTRACT/TEMPORARY**

1. NONE

## **VIII. NON-RENEWAL/TERMINATION**

1. NONE

### **Classified Personnel November 15, 2017**

#### **I. APPOINTMENTS**

New – Regular

1. NONE

New – Temporary

1. Extra Support Para (PT/29 hours) – November 2017 – KCSILC
2. Instructional Paras (PT/29 hours) – November 2017 – WHMS
3. School Safety Monitor – November 2017 – CMS

Rehire – Regular

1. None

Rehire – Temporary

1. Extra Support Para (PT/29 hours) – November 2017 – East
2. Extra Support Para (PT/29 hours) – October 20, 2017 – Towne Point

E.P.E.R.

1. District Employees

- a. Boys Basketball Freshman Coach – Winter 2017 – DHS
- b. Girls Assistant Basketball Coach – Winter 2017 – CMS
- c. Winter Track Head Coach – Winter 2017 – DHS
- d. Winter Track Assistant coach – Winter 2017 – DHS

2. Non-District Employees

- a. Assistant Wrestling Coach – Winter 2017 – CMS
- b. Boys Assistant Basketball Coaches – Winter 2017 – DHS
- c. Girls Assistant Basketball Coach – Winter 2017 – DHS

## **II. CHANGE IN ASSIGNMENT**

Job Title/Classification/Condition of Employment

1. Spec Ed Para – Kindergarten – November 2017 – South to East

## **III. LEAVES/RETURN FROM LEAVES**

FMLA/Medical/Workers Comp

1. We anticipate that employees will be placed on leave and return from leave up to the **November 15, 2017** School Board Meeting.

**IV. RESIGNATIONS**

1. Resignations could occur up to the date of the School Board Meeting – **November 15, 2017.**

**V. PENSIONS**

1. Disability/Service/Vested Pension  
Pensions could occur up to the date of the School Board Meeting – **November 15, 2017.**

**VI. EXPIRATION OF CONTRACT/TEMPORARY**

1. None

**VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE**

1. None

- |            |  |       |
|------------|--|-------|
| 2.02       | School Choice (Resolution No. 18-042)  | (A)   |
| 2.03       | Financial Reports – October 31, 2017 (Resolution No. 18-043)   | (A)   |
| 2.04       | Minutes –Minutes of executive and public sessions of regular Board of Education meeting October 18, 2017 and minutes of special Board of Education meeting October 9, 2017 (Resolution No. 18-044) | (A)   |
| 2.05       | Field Trips (Resolution No. 18-045)  | (A)   |
| 2.06       | Student Disciplinary Matters (Resolution No. 18-046)   | (A)   |
| <b>3.0</b> | <b>Action/Discussion/Information Items A (A/D/I)</b>   |       |
| 3.01       | Strategic Plan SI3 – Senator Pride – Quarterly Update  | (D/I) |
| 3.02       | Dover High School Course Proposal Advanced Mathematics Topics) (Resolution No. 18-047)   | (A/D) |
| 3.03       | Dover High School CTE Course Proposal Early Childhood Teacher Academy (Resolution No. 18-048)  | (A/D) |
| 3.04       | Dover High School CTE Course Proposal Architectural Engineering Technology (Resolution No. 18-049)   | (A/D) |
| 3.05       | September 30 <sup>th</sup> Unit Count /K-3 Class Size Analysis – 14 Del. C. 1705A  | (D/I) |
| 3.06       | Guaranteed Unit Count & 98% Waiver Request – 14 Del. C. 1704(4) (Resolution No. 18-050)  | (A/D) |
| 3.07       | Delaware School Success Framework Update   | (D/I) |
| 3.08       | FY 18 Legislative Priorities (Third Reading) (Resolution No. 18-028)   | (A/D) |
| 3.09       | Revisions Policy #200-13 Travel Policy (Second Reading) (Resolution No. 18-035)  | (A/D) |
| <b>4.0</b> | <b>Adjournment</b>   |       |
| 4.01       | Adjournment  |       |

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**Information for Board Meeting Agendas can be found at  
[www.boarddocs.com/de/csd/Board.nsf](http://www.boarddocs.com/de/csd/Board.nsf)**