

**CAPITAL SCHOOL  
DISTRICT**

198 Commerce Way  
Dover, DE 19904  
Dr. Dan Shelton  
Superintendent of Schools



**BOARD OF EDUCATION**

Sean P. M. Christiansen, President  
John C. Martin, Jr., Vice President  
Ralph L. Taylor, Jr.  
Dr. Chanda Jackson-Short  
Joan L. Engel

**PUBLIC ANNOUNCEMENT**

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, February 21, 2018, in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 5:30 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:00 p.m. The agenda of the Executive Session and the agenda of the Open Session are attached.

//SIGNED//

*Daniel C. Shelton, Ed. D.*

**Superintendent of Schools**

Date: February 14, 2018

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

**AGENDA**  
**CAPITAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
**Executive Session**

Wednesday, February 21, 2018  
Capital Administrative Center Room 105  
5:32 p.m.

5:32 PM

**I. Student Disciplinary Matter**

**II. Legal Matters**

**III. Personnel**

- a. Certified**
- b. Classified**
- c. Administrative**

**IV. Adjournment**

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(A) Action
(D) Discussion
(I) Information

### **Regular Board of Education Meeting**

**February 21, 2018**

*Capital School District Administrative and Professional Development Center  
198 Commerce Way  
Dover, DE 19904*

### **Agenda**

5:30 p.m. 1.0 **Open Session**

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, February 21, 2018, in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 5:30 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:00 p.m. The agenda of the Executive Session and the agenda of the Open Session are attached.

1.01 **Roll Call – Establishment of a Quorum**

1.02 **Executive Session**

5:32 p.m. 1.03 **Reconvene Open Session/Pledge of Allegiance**

7:00 p.m. 1.04 **School, Student and Staff Recognition**

- Students selected for All-State Chorus
- South Dover Elementary School – National Title I Distinguished School and Recognition School

1.05 **School Updates**

1.06 **Board President/Member Updates**

1.07 **Superintendent Update**

1.08 **Public Comment**

(Individuals desiring to address the board must read, complete and sign the Request Form at the entrance table and will be allowed three minutes to speak unless otherwise amended by the Board. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda which also will not exceed fifteen (15) minutes. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.)

2.0 **Consent Items**

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

2.01 **Personnel Matters (Resolution No. 18-069)**

(A)

Board of Education Approval is recommended for certified and classified personnel as listed, pending criminal reference checks and verification of certification as needed.

**Administrative Personnel – February 21, 2018**

**Certified Personnel – February 21, 2018**

**I. APPOINTMENTS**

New – Regular

1. None

New – Temporary

1. First Grade Teacher – East – February 2018
2. High School English Teacher – KCSILC – February 2018
3. Middle School Social Studies Teacher – KCSILC – February 2018
4. Special Education Teacher – WHMS – February 2018

Rehire – Regular

1. None

Rehire – Temporary

1. None

E.P.E.R.

1. None

**II. CHANGE IN ASSIGNMENT**

Job Title/Classification/Condition of Employment

1. None

**III. LEAVES/RETURN FROM LEAVES**

1. We anticipate that employees will be placed on leave and return from leave up to the **February 21, 2018** School Board Meeting.

**IV. RESIGNATIONS**

1. Resignations could occur up to the date of the School Board Meeting – **February 21, 2018.**

**V. PENSIONS**

1. Pensions could occur up to the date of the School Board Meeting – **February 21, 2018.**

**VI. TENURE**

1. None

**VII. EXPIRATION OF CONTRACT/TEMPORARY**

1. None

## **VIII. NON-RENEWAL/TERMINATION**

1. None

### **Classified Personnel February 21, 2018**

#### **I. APPOINTMENTS**

New – Regular

1. None

New – Temporary

1. Child Nutrition Workers – District – Winter 2018
2. Extra Support Paraprofessional (PT/29 hrs.) – KCSILC – February 2018
3. Title I Paraprofessional (PT/29 hrs.) – Fairview – February 2018

Rehire – Regular

1. None

Rehire – Temporary

1. None

E.P.E.R.

1. District Employees
  - a. None
2. Non-District Employees
  - a. Lacrosse Coach – Girls JV – DHS – Spring 2018
  - b. Baseball Assistant Coach – DHS – Spring 2018
  - c. Tennis Coach – Girls – DHS – Spring 2018

#### **II. CHANGE IN ASSIGNMENT**

Job Title/Classification/Condition of Employment

1. Extra Support Paraprofessional – PT/29 hrs. to FT – KCSILC-2/12/2018
2. Pre-K Paraprofessional – FT (from Fairview) – DHS – February 2018

#### **III. LEAVES/RETURN FROM LEAVES**

FMLA/Medical/Workers Comp

1. We anticipate that employees will be placed on leave and return from leave up to the **February 21, 2018** School Board Meeting.

#### **IV. RESIGNATIONS**

1. Resignations could occur up to the date of the School Board Meeting – **February 21, 2018.**

#### **V. PENSIONS**

Disability/Service/Vested Pension

1. Pensions could occur up to the date of the School Board Meeting –  
**February 21, 2018.**

## **VI. EXPIRATION OF CONTRACT/TEMPORARY**

1. None

## **VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE**

1. None

- |            |   |       |
|------------|---|-------|
| 2.02       | School Choice (Resolution No. 18-070)   | (A)   |
| 2.03       | Financial Reports – January 31, 2018 (Resolution No. 18-071)  | (A)   |
| 2.04       | Minutes –Minutes of executive and public sessions of regular Board of Education meeting January 17, 2018 and minutes of special Board of Education meeting January 29, 2018 (Resolution No. 18-072) | (A)   |
| 2.05       | Field Trips (Resolution No. 18-073)   | (A)   |
| 2.06       | Student Disciplinary Matters (Resolution No. 18-074)  | (A)   |
| <b>3.0</b> | <b>Action/Discussion/Information Items A (A/D/I)</b>  |       |
| 3.01       | Reflections from South Dover Elementary School  | (D/I) |
| 3.02       | Instructional Technology Conference   | (D/I) |
| 3.03       | Highlighting CTE – VPAG Programs at Dover High School   | (D/I) |
| 3.04       | Strategic Plan SI3 – Senator Pride – Quarterly Update   | (D/I) |
| <b>4.0</b> | <b>Adjournment</b>  |       |
| 4.01       | Adjournment   |       |

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**Information for Board Meeting Agendas can be found at  
[www.boarddocs.com/de/csd/Board.nsf](http://www.boarddocs.com/de/csd/Board.nsf)**