

**CAPITAL SCHOOL  
DISTRICT**

198 Commerce Way  
Dover, DE 19904  
Dr. Dan Shelton  
Superintendent of Schools



**BOARD OF EDUCATION**

Sean P. M. Christiansen, President  
John C. Martin, Jr., Vice President  
Matthew J. Lindell  
Ralph L. Taylor, Jr.  
Dr. Chanda Jackson-Short

**PUBLIC ANNOUNCEMENT**

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, August 17, 2016, in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 5:30 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:00 p.m. The agenda of the Executive Session and the agenda of the Open Session are attached.

*//SIGNED//*

*Daniel C. Shelton, Ed. D.*

**Superintendent of Schools**

Date: August 10, 2016

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

**AGENDA**  
**CAPITAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
**Executive Session**

Wednesday, August 17, 2016  
Capital Administrative Center Room 105  
5:32 p.m.

5:32 PM

**I. Student Disciplinary Matters**

**II. Legal Matters**

**III. Personnel**

- a. Certified**
- b. Classified**
- c. Administrative**

**IV. Adjournment**

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(A)	Action
(D)	Discussion
(I)	Information

**Regular Board of Education Meeting**

**August 17, 2016**

*Capital School District Administrative and Professional Development Center  
198 Commerce Way  
Dover, DE 19904*

**Agenda**

- 5:30 p.m. 1.0 **Open Session**  
The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, August 17, 2016, in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 5:30 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:00 p.m. The agenda of the Executive Session and the agenda of the Open Session are attached.
- 5:32 p.m. 1.01 **Roll Call – Establishment of a Quorum**
- 7:00 p.m. 1.02 **Executive Session**
- 1.03 **Reconvene Open Session/Pledge of Allegiance**
- 1.04 **School, Student and Staff Recognition:**
  - ***Dover High School Baseball Team***
  - ***William Henry Middle School Odyssey of the Mind Team***
- 1.05 **School Updates**
- 1.06 **Board President/Member Updates**
- 1.07 **Superintendent Update**
- 1.08 **Public Comment**  
(Individuals desiring to address the board must read, complete and sign the Request Form at the entrance table and will be allowed three minutes to speak unless otherwise amended by the Board. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda which also will not exceed fifteen (15) minutes. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.)
- 2.0 **Consent Items**  
Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.
- 2.01 **Personnel Matters (Resolution No. 17-014)** (A)  
Board of Education Approval is recommended for certified and classified personnel as listed, pending criminal reference checks and verification of certification as needed.

## **Administrative Personnel – August 17, 2016**

### **Certified Personnel – August 17, 2016**

#### **I. APPOINTMENTS**

##### **New – Regular**

1. Agri-Science Teacher – 2016-2017 – Central Middle School
2. Business Finance Teacher - 2016-2017 – Central Middle School
3. READ 180 Teacher - 2016-2017 – Central Middle School
4. Elementary Teachers - 2016-2017 – William Henry Middle School
5. Art Teacher - 2016-2017 – William Henry Middle School
6. Elementary Teachers - 2016-2017 – Towne Point Elementary
7. Special Education Teachers - 2016-2017 – KCCS
8. Case Manager - 2016-2017 – Fairview Elementary and East Elementary

##### **New – Temporary**

1. None

##### **Rehire – Regular**

1. Elementary Teachers - 2016-2017 – William Henry Middle School
2. Spanish Teacher - 2016-2017 – Dover High School

##### **Rehire – Temporary**

1. None

##### **E.P.E.R.**

1. District Employees

- a. ELA Department Chair - 2016-2017 – Dover High School

2. Non-District Employees

- a. None

#### **II. CHANGE IN ASSIGNMENT**

##### **Job Title/Classification/Condition of Employment**

1. Librarian - 2016-2017 – Central Middle School
2. Dean of Discipline - 2016-2017 – Central Middle School
3. Elementary Teacher - 2016-2017 – Towne Point Elementary
4. Case Manager - 2016-2017 – William Henry Middle School
5. Special Education Teachers - 2016-2017 – KCCS
6. Elementary Teacher - 2016-2017 – East Elementary
7. Case Manager - 2016-2017 – Booker T. Washington and North Elementary

#### **III. LEAVES/RETURN FROM LEAVES**

##### **FMLA/Medical/Workers Comp**

1. We anticipate that employees will be placed on leave and return from leave up to the August 17, 2016 School Board Meeting.

#### **IV. RESIGNATIONS**

1. Resignations could occur up to the August 17, 2016 School Board Meeting.

#### **V. PENSIONS**

##### **Disability/Service/Vested Pension**

1. Pensions could occur up to the August 17, 2016 School Board Meeting.

#### **VI. EXPIRATION OF CONTRACT/TEMPORARY**

1. None

## VII. NON-RENEWAL/TERMINATION

1. None

### **Classified Personnel August 17, 2016**

#### I. APPOINTMENTS

New – Regular

1. None

New – Temporary

1. ILC Paraprofessional - 2016-2017 – Central Middle School
2. Title I Paraprofessional - 2016-2017 – Fairview Elementary School

Rehire – Regular

1. None

Rehire – Temporary

1. ILC Paraprofessionals - 2016-2017 – Central Middle School
2. Instructional Paraprofessionals (PT/29 Hours) - 2016-2017 – William Henry Middle School
3. Instructional Paraprofessionals - 2016-2017 – KCSILC
4. Title I Paraprofessionals (PT/29 Hours) - 2016-2017 – KCSILC

E.P.E.R.

1. District Employees

- a. Football Asst. Coach - 2016-2017 – Dover High School
- b. DTC Dover Manager - 2016-2017 – Delaware Teacher Center

2. Non-District Employees

- a. Girls Basketball Coach - 2016-2017 – Dover High School

#### II. CHANGE IN ASSIGNMENT

Job Title/Classification/Condition of Employment

1. Instructional Paraprofessionals (PT/29Hours) - 2016-2017 – KCCS
2. Day Shift Custodian - 2016-2017 – Dover High School

#### III. LEAVES/RETURN FROM LEAVES

FMLA/Medical/Workers Comp

1. We anticipate that employees will be placed on leave and return from leave up to the August 17, 2016 School Board Meeting.

#### IV. RESIGNATIONS

1. Resignations could occur up to the August 17, 2016 School Board Meeting.

#### V. PENSIONS

Disability/Service/Vested Pension

1. Pensions could occur up to the August 17, 2016 School Board Meeting.

#### VI. EXPIRATION OF CONTRACT/TEMPORARY

1. None

#### VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

1. None

- 2.02 School Choice (Resolution No. 17-015) (A)
- 2.03 Financial Reports – July 31, 2016 (Resolution No. 17-016) (A)
- 2.04 Minutes –Minutes of executive and public sessions of regular Board of Education meeting July 19, 2016 and minutes of special Board of Education meeting July 5, 2016 (Resolution No. 17-017) (A)
- 2.05 Field Trips (Resolution No. 17-018) (A)
- 2.06 Student Disciplinary Matters (Resolution No. 17-019) (A)
  
- 3.0 **Action/Discussion/Information Items (A/D/I)**
  - 3.01 Construction Update – KCCS/BTW and Dover High School (D/I)
  - 3.02 Update on School Safety Monitors – Dover High School (D/I)
  - 3.03 Dover High School No Bullying Program (Resolution No. 17-020) (A/D)
  - 3.04 AP Summary and Data Review (D/I)
  - 3.05 2016-2017 Child Nutrition Budget (Resolution No. 17-021) (A/D)
  - 3.06 2016-2017 Bus Routes (Resolution No. 17-022) (A/D)
  - 3.07 School District Financial Position Report (Resolution No. 17-023) (A/D)
  - 3.08 Legislative Priorities FY 17 (Resolution No. 17-024) (A/D)
- 4.0 **Adjournment**
  - 4.01 Adjournment

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**Information for Board Meeting Agendas can be found at  
[www.boarddocs.com/de/csd/Board.nsf](http://www.boarddocs.com/de/csd/Board.nsf)**