

**CAPITAL SCHOOL  
DISTRICT**

198 Commerce Way  
Dover, DE 19904  
Dr. Dan Shelton  
Superintendent of Schools



**BOARD OF EDUCATION**

John C. Martin, Jr., President  
Dr. Chanda Jackson-Short, Vice President  
Sean P. M. Christiansen  
Joan L. Engel  
Dr. Anthony J. DePrima

**PUBLIC ANNOUNCEMENT**

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, April 8, 2020, through a virtual meeting which can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place through a virtual meeting. The Board will reconvene into public session through a virtual meeting at approximately 7:00 p.m. This meeting is also accessible using <http://bit.ly/csdpublicmeeting>. There will be an opportunity to have public comments through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. The agenda of the Executive Session and the agenda of the Open Session are attached.

*//SIGNED//*

*Daniel C. Shelton, Ed. D.*

**Superintendent of Schools**

Date: April 1, 2020

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

**AGENDA**  
**CAPITAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**

**Executive Session**

Wednesday, April 8, 2020

Virtual Session

5:30 p.m.

**I. Student Disciplinary Matters**

**Student Matter 2020-139340**

**Student Matter 2020-120079**

**II. Legal Matters concerning pending and potential litigation**

**III. Personnel - discussion of the names and qualifications to hold positions for individuals in the following classes:**

**a. Certified**

**b. Classified**

**c. Administrative**

**IV. Adjournment**

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A	Action
D	Discussion
I	Information

**Regular Board of Education Meeting**

**April 8, 2020**

*Capital School District Administrative and Professional Development Center  
 198 Commerce Way  
 Dover, DE 19904*

**Agenda**

- 5:30 p.m. 1.0 **Open Session**  
 The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, April 8, 2020, through a virtual meeting which can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place through a virtual meeting. The Board will reconvene into public session through a virtual meeting at approximately 7:00 p.m. This meeting is also accessible using <http://bit.ly/csdpublicmeeting>. There will be an opportunity to have public comments through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. The agenda of the Open Session is listed below.
- 5:30 p.m. 1.01 **Roll Call – Establishment of a Quorum**
- 7:00 p.m. 1.02 **Executive Session**
- 7:00 p.m. 1.03 **Reconvene Open Session/Pledge of Allegiance**
- 1.04 **Board President/Member Updates**
- 1.05 **Superintendent Update**
- 1.06 **Public Comment**  
 Individuals desiring to address the board must read, complete and sign the Request Form. A link can be found at <http://bit.ly/csdpublicmeeting>. Those who sign up may speak for up to three minutes. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda which also will not exceed fifteen (15) minutes. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.
- 2.0 **Consent Items** (A)  
 Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.
- 2.01 Personnel Matters (Resolution No. 20-091) (A)  
 Board of Education Approval is recommended for administrative, certified and classified personnel as listed, pending criminal reference checks and verification of certification as needed.  
**Administrative Personnel – April 8, 2020**

## Certified Personnel – April 8, 2020

### I. APPOINTMENTS

#### A. New – Regular

- |                            |             |        |
|----------------------------|-------------|--------|
| 1. Teacher – Immersion 2nd | August 2020 | FV     |
| 2. Teacher – Business      | August 2020 | KCSILC |

#### B. New – Temporary

- |                      |     |     |
|----------------------|-----|-----|
| 1. Teacher – Science | TBD | CMS |
|----------------------|-----|-----|

#### C. Rehire – Regular

- |                                     |             |          |
|-------------------------------------|-------------|----------|
| 1. Teacher – Theater                | August 2020 | WHMS     |
| 2. Teachers – Special Education     | August 2020 | KCCS/BTW |
| 3. Teachers – Special Education     | August 2020 | CMS      |
| 4. Teacher – ELL                    | August 2020 | CMS      |
| 5. Teacher – ELA                    | August 2020 | DHS      |
| 6. Teacher – ELA                    | August 2020 | KCSILC   |
| 7. Teacher – Grade 1                | August 2020 | South    |
| 8. Teacher – Chemistry              | August 2020 | DHS      |
| 9. School Counselor                 | August 2020 | DHS      |
| 10. Educational Diagnostician       | August 2020 | DHS      |
| 11. Licensed Clinical Social Worker | August 2020 | East     |

#### D. Rehire – Temporary

- NONE

#### E. E.P.E.R.

- District Employees
  - NONE
- Non-District Employees
  - NONE

### II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

#### A. Classification

- NONE

#### B. Job Title

- NONE

#### C. Condition of Employment

- NONE

### III. LEAVES/RETURN FROM LEAVES

A. We anticipate that employees will be placed on leave and return from leave up to the April 8, 2020 School Board Meeting.

### IV. RESIGNATIONS

A. Resignations could occur up to the date of the April 8, 2020 School Board Meeting.

- V. PENSIONS
  - A. Pensions could occur up to the date of the April 8, 2020 School Board Meeting.
- VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT
  - A. Employees that are on a temporary contract may be on the April 8, 2020 School Board Report.
- VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE
  - A. Employees whose contracts are being recommended for termination may be on the April 8, 2020 School Board Report.

**Classified Personnel – April 8, 2020**

- I. APPOINTMENTS
  - A. New – Regular
    - 1. School Safety Monitor    April 20, 2020    North
  - B. New – Temporary
    - 1. 1:1 Extra Support Para    April 1, 2020    KCCS/DHS
  - C. Rehire – Regular
    - 1. Instructional Paraprofessionals    August 2020    KCCS
  - D. Rehire – Temporary
    - 1. Instructional Paraprofessionals    August 2020    KCSILC
    - 2. Instructional Paraprofessional/PT    August 2020    TP
    - 3. Instructional Paraprofessionals/PT    August 2020    South
    - 4. Instructional Paraprofessionals    August 2020    CMS
    - 5. Behavior Paraprofessional    August 2020    CMS
    - 6. 1:1 Extra Support Paraprofessional    August 2020    CMS
    - 7. 1:1 Extra Support Paraprofessionals    August 2020    KCCS locations
  - E. E.P.E.R.
    - 1. District Employees
      - a. NONE
    - 2. Non-District Employees
      - a. NONE
- II. CHANGE IN ASSIGNMENT
  - Job Title/Classification/Condition of Employment
  - A. School Safety Monitor    March 27, 2020    TBD  
(South) was at DHS
- III. LEAVES/RETURN FROM LEAVES
  - FMLA/Medical/Workers Comp
  - A. We anticipate that employees will be placed on leave and return from leave up to the April 8, 2020 School Board Meeting.
- IV. RESIGNATIONS
  - A. Resignations could occur up to the date of the April 8, 2020 School Board Meeting.

- V. PENSIONS  
Disability/Service/Vested Pension
  - A. Pensions could occur up to the date of the April 8, 2020 School Board Meeting.
- VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT
  - 1. Employees that are on temporary status may be on the April 8, 2020 School Board Meeting.
- VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE
  - 1. NONE

- 2.02 School Choice (Resolution No. 20-092) (A)
- 2.03 Financial Reports – March 31, 2020 (Resolution No. 20-093) (A)
- 2.04 Minutes – Minutes of executive and public sessions of regular Board of Education Meeting (A)  
March 11, 2020 (Resolution No. 20-094)
- 2.05 Field Trips (Resolution No. 20-095) (A)
- 2.06 Student Disciplinary Matters (Resolution No. 20-096) (A)

**3.0 Action/Discussion/Information Items (A/D/I)**

- 3.01 Update on COVID19 Planning and Implementation (D/I)
- 3.02 Revised 2019-2020 Academic Calendar (Resolution No. 20-097) (A/D)
- 3.03 One (1) Year Waiver/ Amendment for the 2019-2020 School Year - Policy #600-10 (A/D)  
Grading and Reporting Student Progress (Resolution No. 20-098)
- 3.04 Teacher and Staff Appreciation Resolution (Resolution No. 20-099) (A/D)
- 3.05 Administrative Professionals’ Appreciation Resolution (Resolution No. 20-100) (A/D)
- 3.06 Financial Position Report (Resolution No. 20-101) (A/D)

**4.0 Public Comment**

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**5.0 Adjournment**

- 4.01 Adjournment

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**Information for Board Meeting Agendas can be found at  
[www.boarddocs.com/de/csd/Board.nsf](http://www.boarddocs.com/de/csd/Board.nsf)**