

**CAPITAL SCHOOL
DISTRICT**

198 Commerce Way
Dover, DE 19904
Dr. Dan Shelton
Superintendent of Schools



BOARD OF EDUCATION

John C. Martin, Jr., President
Dr. Chanda Jackson-Short, Vice President
Sean P. M. Christiansen
Ralph L. Taylor, Jr.
Joan L. Engel

PUBLIC ANNOUNCEMENT

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, October 17, 2018, in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 5:30 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:00 p.m. The agenda of the Executive Session and the agenda of the Open Session are attached.

//SIGNED//

Daniel C. Shelton, Ed. D.

Superintendent of Schools

Date: October 10, 2018

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

AGENDA
CAPITAL SCHOOL DISTRICT
BOARD OF EDUCATION
Executive Session
Wednesday, October 17, 2018
Capital Administrative Center Room 105
5:32 p.m.

I. Student Disciplinary Matters

II. Legal Matters

III. Personnel

- a. Certified
- b. Classified
- c. Administrative

IV. Adjournment

Capital School District
 198 Commerce Way
 Dover, DE 19904
 Daniel C. Shelton, Ed. D.
 Superintendent of
 Schools



BOARD OF EDUCATION

John C. Martin, Jr., President
 Dr. Chanda Jackson-Short, Vice President
 Sean P. M. Christiansen
 Ralph L. Taylor, Jr.
 Joan L. Engel

A	Action
D	Discussion
I	Information

Regular Board of Education Meeting

October 17, 2018

*Capital School District Administrative and Professional Development Center
 198 Commerce Way
 Dover, DE 19904*

Agenda

- 5:30 p.m. 1.0 **Open Session**
 The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, October 17, 2018, in the Capital School District Administrative and Professional Development Center, 198 Commerce Way, Dover, DE. The board will convene into open session at 5:30 p.m. in the board room (Room 101) and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place in the Capital School District Administrative and Professional Development Center Room 105. The Board will reconvene into public session in the board room at approximately 7:00 p.m. The agenda of the Open Session is attached.
- 1.01 **Roll Call – Establishment of a Quorum**
- 5:32 p.m. 1.02 **Executive Session**
- 7:00 p.m. 1.03 **Reconvene Open Session/Pledge of Allegiance**
- 1.04 **School, Student and Staff Recognition**
- *Dover High School AP Scholars*
 - *Recognition of Schools in compliance with Tabletop Exercise and Intruder/Lockdown Drills - Department of Safety and Homeland Security*
- 1.05 **School Updates**
- 1.06 **Board President/Member Updates**
- 1.07 **Superintendent Update**
- 1.08 **Public Comment**
 (Individuals desiring to address the board must read, complete and sign the Request Form at the entrance table and will be allowed three minutes to speak unless otherwise amended by the Board. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda which also will not exceed fifteen (15) minutes. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.)
- 2.0 **Consent Items**
 Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.
 Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time. (A)

2.01 Personnel Matters (Resolution No. 19-031)

(A)

Board of Education Approval is recommended for certified and classified personnel as listed, pending criminal reference checks and verification of certification as needed.

Administrative Personnel

Certified Personnel

I. APPOINTMENTS

New – Regular

- 1. NONE

New – Temporary

- | | | |
|------------------------------|--------------------|----------|
| 1. Art Teacher | September 28, 2018 | North |
| 2. Kindergarten Teacher | October 1, 2018 | East |
| 3. Licensed Clinical Social | September 17, 2018 | TP |
| 4. Licensed Clinical Social | September 17, 2018 | South |
| 5. Reading Teacher | October 1, 2018 | TP |
| 6. Teacher – Spec Ed | October 8, 2018 | KCCS/BTW |
| 7. Teacher – Spec Ed English | October 8, 2018 | CMS |
| 8. Teacher – Spec Ed | October 22, 2018 | WHMS |

Rehire – Regular

- 1. NONE

Rehire – Temporary

- 1. NONE

E.P.E.R.

- 1. District Employees
 - a. 21st Century Teachers 2018-2019 SY TBD
 - b. Asst. Boys Soccer Coach Fall 2018 CMS
 - c. Girls Basketball Head Coach Winter 2018 CMS
 - d. Boys Baseball Head Coach Spring 2018 CMS
 - e. Girls Softball Head Coach Spring 2018 CMS
 - f. Head Coach Track & Field Spring 2018 CMS
 - g. Girls Head Coach LAX Spring 2018 CMS
- 2. Non-District Employees
 - a. NONE

II. CHANGE IN ASSIGNMENT

Job Title/Classification/Condition of Employment

- 1. NONE

III. LEAVES/RETURN FROM LEAVES

- 1. We anticipate that employees will be placed on leave and return from leave up to the **October 17, 2018** School Board Meeting.

IV. RESIGNATIONS

1. Resignations could occur up to the date of the **October 17, 2018** School Board Meeting.

V. PENSIONS

1. Pensions could occur up to the date of the **October 17, 2018** School Board Meeting.

VI. TENURE

1. NONE

VII. NON-RENEWAL/TERMINATION

1. Employees whose contracts are not being renewed or who are being recommended for termination will be on the **October 17, 2018** School Board Report.

Classified Personnel – October 17, 2018

I. APPOINTMENTS

New – Regular

- | | | |
|-----------------------------|--------------------|------|
| 1. Office Clerk – full time | September 21, 2018 | WHMS |
| 2. Custodian | October 22, 2018 | WHMS |
| 3. Custodian | October 22, 1028 | CMS |

New – Temporary

- | | | |
|------------------------------------|--------------------|----------|
| 1. General Workers Child Nutrition | Sept/Oct. 2018 | TBD |
| 2. Instructional Paras – FT | September 20, 2018 | KCCS/DHS |
| 3. Title I Paras – PT/29 hrs. | September 24, 2018 | East |

Rehire – Regular

1. NONE

Rehire – Temporary

1. NONE

E.P.E.R.

- | | | |
|--|--------------|-----|
| 1. District Employees | | |
| a. 21 st Century Paraprofessional | 2018-2019 SY | TBD |
| 2. Non-District Employees | | |
| a. Head Varsity Wrestling Coach | 2018-2019 SY | DHS |

II. CHANGE IN ASSIGNMENT

Job Title/Classification/Condition of Employment

- | | | |
|--|--------------------|-------------|
| 1. 1:1 Extra Support Para – PT to FT | October 1, 2018 | KCCS/DHS |
| 2. Title I Para to SLP Support Para PT | TBD | East |
| 3. 1:1 Extra Support Paraprofessional FT | September 20, 2018 | KCCS/Wesley |

(From East Dover)

III. LEAVES/RETURN FROM LEAVES

FMLA/Medical/Workers Comp

1. We anticipate that employees will be placed on leave and return from leave up to the **October 17, 2018** School Board Meeting.

IV. RESIGNATIONS

1. Resignations could occur up to the date of the **October 17, 2018** School Board Meeting.

V. PENSIONS

Disability/Service/Vested Pension

1. Pensions could occur up to the date of the **October 17, 2018** School Board Meeting.

VI. EXPIRATION OF CONTRACT/TEMPORARY

1. Employees that are on temporary contract will be on the **October 17, 2018** School Board Report.

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

1. NONE

- | | | |
|------------|--|-------|
| 2.02 | School Choice (Resolution No. 19-032) | (A) |
| 2.03 | Financial Report – September 30, 2018 (Resolution No. 19-033) | |
| 2.04 | Minutes – Minutes of executive and public sessions of regular Board of Education meeting September 12, 2018 (Resolution No. 19-034) | (A) |
| 2.05 | Field Trips (Resolution No. 19-035) | (A) |
| 2.06 | Student Disciplinary Matters (Resolution No. 19-036) | (A) |
| 3.0 | Action/Discussion/Information Items (A/D/I) | |
| 3.01 | Strategic Plan SI1 – Linear and Streamlined District – Quarterly Update | (D/I) |
| 3.02 | Advanced Placement Assessment Results | (D/I) |
| 3.03 | Dover High School CTE Proposals - 2019-2020 | (A/D) |
| | <ul style="list-style-type: none">• Digital Communication Technology (replacing Communications Technology) (Resolution No. 19-037)• Animal Science & Management (replacing Animal Science) (Resolution No. 19-038)• Agricultural Power and Engineering (New) (replacing HVACR & Sheet Metal) (Resolution No. 19-039) | |
| 3.04 | September 30 th Unit Count Update | (D/I) |
| 3.05 | Legislative Priorities FY 19 (Second Reading) (Resolution No. 19-030) | (A/D) |
| 3.06 | Capital School District/City of Dover Joint Taskforce to Investigate Wetland Mitigation Site at Pat Lynn Drive, Dover, DE 19904 (Resolution No. 19-040) | (A/D) |
| 4.0 | Adjournment | |
| 4.01 | Adjournment | |

**Information for Board Meeting Agendas can be found at
www.boarddocs.com/de/csd/Board.nsf**